



School Directory • Bus Info • Safety Issues • Instructional Calendar • School Articles
Snow Day procedures • Vaccination Info • Grade Reporting Timelines • And More

From the Superintendent...



Welcome back, Woodford County Schools Family!

Dear Students, Parents, Teachers, Staff, and Community Members, Welcome to the start of the 2026–2027 school year! I hope your summer was filled with relaxation, joy, and meaningful time spent with loved ones. As your Superintendent, it is my absolute privilege to welcome both our returning families and those who are joining the Woodford County Public Schools community for the very first time.

A new school year brings a fresh wave of energy, anticipation, and a renewed commitment to our collective purpose. This year, we are incredibly proud to ground our efforts in our inspiring new district motto:

“Legacy of Excellence. Future of Opportunity.”

As we bring this motto to life, our focus remains on cultivating the essential portrait skills that define a Woodford County learner. We are committed to fostering deep critical thinking, effective communication, and genuine collaboration in every classroom. By empowering our students to be creative problem solvers and engaged citizens, we ensure they aren't just mastering academic content, but are truly prepared to navigate and shape the world ahead.

Woodford County has a deeply rooted **Legacy of Excellence**. Our schools have long been pillars of strength, defined by dedicated educators, supportive families, and a community that passionately invests in our youth. We celebrate the standard of high achievement, character, and community spirit that has brought us to where we are today.

But excellence is not a static destination; it is a foundation upon which we build. That is why the second half of our promise focuses entirely on a **Future of Opportunity**. Our world is changing rapidly, and our mission is to ensure that every single student who walks through our doors is equipped with the skills, curiosity, and resilience needed to thrive. Whether through expanding our academic programs, enhancing career and technical pathways, or fostering creative innovation, we are dedicated to opening new doors for our learners so they can confidently design their own futures.

To our incredible staff: thank you for your tireless preparation to make our classrooms welcoming, collaborative, and engaging. To our parents and guardians: thank you for your continued partnership and trust. And to our students: we cannot wait to see your growth, your discoveries, and your smiles.

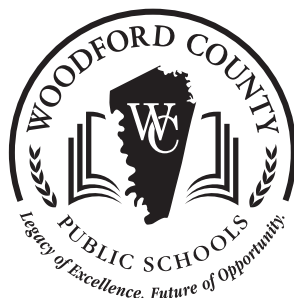
Let's work together to make this our best year yet, honoring our past while boldly stepping into a future full of promise.

Proud to be your Superintendent,

Yoni Jones

Dr. Lori Jones, Superintendent

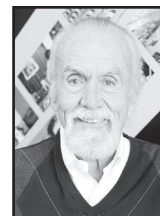
Woodford County Public Schools



Board Members



Adam
Brickler
Chair
District II



Ambrose
Wilson IV
Vice Chair
District I



Dr. KT Gould
District III



Sherri
Springate
District IV



Sarah
McCoun
District V

Administrative Team

District-wide



Dr. Lori
Jones



Ryan
Asher



Elaine
Bailey



Logan
Culbertson



Crissie
Evans



Tracey
Francis



Sherman
Green



Dr. Jason
Gribbins



Jill
Hargis



Scott
Hundley



Dennis
Johnson



Kim
Johnson



Courtney
Quire



Dr. Josh
Rayburn



William
Slone



Steve
Sutton



Susan
Tracy

Huntertown



Ryan
Wilson



Amanda
Nugent



Robin
Taylor



Lerin
Parker

Northside



Joe Albert



Kim Ford

Simmons



Paige
Samples



Mackenzie
Durr

Southside

Safe Harbor



Kristen
Wilson



Rebecca
Preston



Kyle
Norton



Dennis
Wallace

Woodford County Middle School



Tyler
Reed



Amanda
Best

Woodford County High School



Clay
Mattingly



Chris
O'Bryan

Woodford County Board of Education Meeting Dates for 2026

Meeting dates for the Woodford County Board of Education are scheduled as follows for the remainder of 2026. All meetings are held at the Central Office (180 Frankfort Street) unless otherwise posted and will begin at 6:00 p.m. The board will approve the 2027 board meeting dates at their December board meeting.

August 24 (Regular)

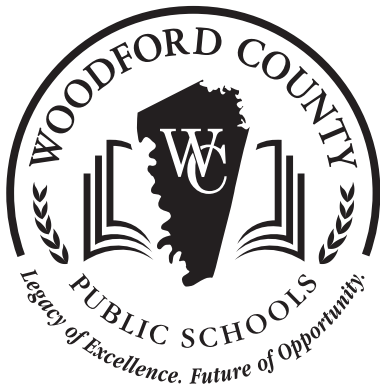
November 16

September 28 (Regular)

December 14

October 26 (Regular)

Pictured, top row, left, Dr. Lori Jones, Superintendent; Ryan Asher, Chief Academic Officer; Elaine Bailey, Public Information & Communications Officer; Logan Culbertson, Director of Student Services; Crissie Evans RN, District Health Coordinator; Tracey Francis, Director of Special Education; Sherman Green, Maintenance Director and Dr. Jason Gribbins, Director of Finance; second row, Jill Hargis, District Social Worker; Scott Hundley, Coordinator of Curriculum, Instruction & Assessment; Dennis Johnson, District Athletic Director; Kim Johnson, Coordinator of District Programs; Courtney Quire, Food Service Director; Dr. Josh Rayburn, Chief Operations Officer; William Slone, Director of Transportation; Steve Sutton, WCPS Chief of Police/School Safety Coordinator and Susan Tracy, Director of Student Achievement; third row, Huntertown Principal Ryan Wilson and Administrative Dean Amanda Nugent; Northside Principal Robin Taylor and Administrative Dean Lerin Parker; Simmons Principal Joe Albert and Administrative Dean Kim Ford; Southside Principal Paige Samples and Administrative Dean Mackenzie Durr; fourth row, Alternative Programs Principal Kristen Wilson; Woodford County Middle School Principal Rebecca Preston, Assistant Principal Kyle Norton and Assistant Principal Dennis Wallace; Woodford County High School Principal Tyler Reed, Assistant Principal Amanda Best, Assistant Principal Clay Mattingly and Assistant Principal Chris O'Bryan.



WOODFORD COUNTY PUBLIC SCHOOLS

Legacy of Excellence.

FUTURE OF OPPORTUNITY

Mission: Woodford County Public Schools will cultivate portrait-ready learners by offering a safe and engaging environment, and by harnessing the dedication of staff and the support of the community.

Vision: Our vision is a unified community where empowered staff and engaged partners guide every student to become a resilient learner, empathetic communicator, reflective collaborator, creative problem-solver, responsible contributor, prepared to positively impact the world.

SUCCESSFUL AND ENGAGED STUDENTS	SKILLED AND COMMITTED TEAMS	CAREGIVERS AND COMMUNITY PARTNERSHIPS	STEWARDSHIP
Team Woodford commits to utilizing the Portrait of a Learner to ensure academic excellence and vibrant learning opportunities, while fostering a strong sense of belonging for all students. • High expectations for all students, ensuring they have equitable opportunities to thrive and be successful • Students demonstrate the competencies and skills of the Portrait of a Learner • Students are equipped for their future with the necessary skills for success, including transitions between school levels • Student success is celebrated • Student voice is included in the learning process • Students feel safe, valued, celebrated, and empowered • Students are presented with authentic, real-life learning experiences in which they have to find solutions to problems	Team Woodford commits to retaining and unifying staff through two-way communication, continuous support, and celebrating staff success. • Two-way communication with all staff will be proactive and appropriately transparent • Effective and efficient onboarding practices that orient staff not only to academics and operations, but also to the heart of Woodford County Public Schools • Staff commitment to communicating with colleagues as respected professionals and partners dedicated to improving the district • Continuous support for staff through professional learning, coaching, and training for the successful implementation of the Portrait of a Learner • Staff feel safe, valued, celebrated, and empowered • A unified culture of excellence that retains staff	Team Woodford commits to building collaborative partnerships with our community and caregivers that foster engagement and a shared responsibility for student success. • Open and welcoming schools that fully embrace and partner with our community and caregivers • A connection built on trust, which is developed by a communication system that ensures all members receive timely, clear, and appropriate information via multiple platforms • Celebrations of our traditions and legacy by recognizing the cultural heritage, history, achievements, and unique identity of our schools • Partnerships across the home and community focused on student needs and developing portrait-ready students	Team Woodford commits to the careful and responsible management of facilities, operations, and processes. • Best practices for budgeting, purchasing, staffing, and maintenance to ensure sustainability of district assets • Reporting and accessible documentation to ensure accountability and alignment with strategic goals • Policies and procedures are reviewed consistently among all stakeholders • Safety personnel are highly visible throughout school grounds and at district events • Required safety plans, emergency response protocols, and risk management strategies are established and regularly reviewed

Back-to-School Events

Thursday, August 6

WCHS Freshman Orientation 5:30-7:30 PM

Friday, August 7

WCMS Tiger Bash - 6th Grade (Students Only) 1:00-3:00 PM,
Families join 3:30-5:00 PM

Monday, August 10

WCMS Tiger Bash 7th & 8th Grades (Students and Families)
5:00-7:00 PM

Tuesday, August 11

Huntertown Open House Ice Cream Social 6:00-7:30 PM

Northside Open House (1st-5th Grades) 6:00-7:30 PM

Southside Open House (PK-5th Grade) 6:00-7:00 PM

Simmons Open House Conferences (Sign Up for a Time)
1:00-6:00 PM, Popsicles on the Playground 6:00 PM

Woodford County Public Schools

Upcoming Important Dates

Hold for the HIVE –

Tax Rate Informational Presentations

Dr. Lori Jones, WCPS Superintendent, and Dr. Jason Gribbins, WCPS Director of Finance, are hosting informational presentations for the community to gain insight, see important data and numbers, and learn the tangible benefits that will come if the Board of Education votes to HOLD the tax rate instead of voting to increase it this year.

Tuesday, August 11: Presentation during the Woodford County Fiscal Court Meeting at Woodford County Courthouse, 5:30 - 6:30 PM

Wednesday, August 12: Forum at the Millville Community Center, 1:00 - 2:00 PM

Monday, August 17: Presentation during the Midway City Council Meeting at Midway City Hall, 5:30 - 6:30 PM

Tuesday, August 18: Presentation during the Woodford County Extension Board Meeting at the Woodford County Extension Office, 7:00 - 8:00 PM

2026 – 2027

DAILY SCHOOL SCHEDULE

All Elementary Schools – 7:40 a.m. - 2:35 p.m.

Woodford County Middle School – 8:15 a.m. - 3:15 p.m.

Woodford County High School – 8:30 a.m. - 3:30 p.m.

Safe Harbor Academy – 8:15 a.m. - 3:00 p.m.



WOODFORD COUNTY ALTERNATIVE LEARNING PROGRAMS SAFE HARBOR ACADEMY WOODFORD VIRTUAL LEARNING ACADEMY (WVLA)

180 Frankfort Street, Versailles

Phone: 859-879-4694 Fax: 859-873-1304

In partnership with young adults, families, and the community Safe Harbor Academy and WVLA will prepare all students to strive for excellence through rigorous instruction and support to become college, career, and life-ready citizens. Safe Harbor Academy serves students grades 6 through 12. The middle or high school administration may recommend students for review by the District Screening Committee for placement at Safe Harbor Academy. We strive to provide an exceptional learning experience for all students.

Program Mission/Vision:

- The Safe Harbor Academy alternative learning environment will foster a safe, respectful, and responsible culture.
- Improve academic achievement
- Provide a safe, inclusive, and accepting environment
- Utilize strengths to meet individual student needs
- Provide high academic and employability expectations
- Support social and emotional growth
- Promote perseverance and productivity
- Explore future education, career, and technical interests
- Ensure family and community involvement

Safe Harbor Academy staff promote a safe, respectful, and responsible culture whereby we lead by example through all interactions and communication.

Accomplishments

- 4 Students Graduated during the 25-26 School year from Safe Harbor Academy
- 55 Students Graduated during the 25-26 School year from the Safe Harbor Academy Virtual Program
- Our first student enrolled in and successfully completed a Dual Credit Class
- Continued partnership with Life Adventure Center
- Continued partnership with Huntertown Community Interpretive Park
- Continued partnership with other community partners

Safe Harbor Academy and Woodford Virtual Learning Academy Staff:

Lori Clayton – Buildings and Grounds

Officer Ken Spalding – School Resource Officer

Crystal Campbell – Instructional Assistant

Samantha Switzer – Instructional Assistant

Catherine Partlow – Instructional Assistant

Travis Schroeder – Special Education Teacher & Social Studies Teacher

Matthew Haughton – English Teacher

Sarah Patton – Science Teacher

Stephen Powers – Math Teacher

Hannah Phillips – School Counselor

Kari Housholder – WVLA School Counselor

Meghan Bottom – WVLA Teacher

Susan Godman – WVLA Special Educator

Lisa Bowling – IC Support WVLA

Katie Lewis – School Nurse

Kristen Wilson – Principal



NOTICES TO PARENTS / GUARDIANS / STUDENTS

Nondiscrimination Policy Statement

Students, their families, employees and potential employees of the Woodford County School System are hereby notified that this school system does not discriminate on the basis of race, color, national origin, age, religion, genetic information, marital status, sex (including sexual orientation and gender identity), veteran status, disability or limitations related to pregnancy, childbirth, or related medical conditions in employment, educational programs, or activities as set forth in Title II, Title VI, Title IX, American With Disabilities Act, Section 504, and Age Discrimination Act of 1975 and provides equal access to the Boy Scouts and other designated youth groups.

Woodford County Public Schools offers Career and Technical Education (CTE) programs in the areas of Agriculture, Business, Education, Engineering, Family and Consumer Sciences, Health Science, Fire Science and Media Arts to students in grades 9-12. Woodford County Agricultural Pathways include Animal Science, Horticulture/Plant Science, Agribusiness, Agricultural Power Structural Technical Systems, and Natural Resources and Environmental Sciences. Agricultural Pathway students can earn iCEV EETC Principles of Small Engine Technology, AWS Sense Level 1, iCEV Elanco Veterinary Medical Applications, and Ducks Unlimited Ecology Conservation and Management Industry Certifications through their CTE Pathway. Woodford County Business Pathways include Accounting, Admin Support, Marketing, and Management Entrepreneurship. Students can earn Industry Certifications through Business CTE Pathways in Microsoft Excel, Word, and PowerPoint. Woodford County Engineering CTE Pathways include Electrical/Electronics, Mechanical Engineering, Engineering Design, and Computer Programming, and students are able to earn a Fusion 360 Industry Certification. Woodford County Family and Consumer Sciences (FCS) Pathways include Consumer and Family Management, Culinary, and Hospitality, Travel, Tourism, and Recreation, and FCS students can earn ServSafe Manager's Exam, and Certified Hospitality & Tourism industry certifications. Woodford County Health Science CTE Pathways include Allied Health, Pre-Nursing, Pharmacy Technician, Emergency Medical Technician, and Dental Assisting. Students in Health Science CTE programs can earn SRNA- State Registered Nurse Aide, CPhT Pharmacy Technician, and NOCTI Care Core Assessment industry certifications. Woodford County Media Arts offers a Pathway in Cinematography and Video Production. Students in the Media Arts CTE program can earn Adobe Certification. Adult Education classes are also offered to individuals pursuing a High School Equivalency diploma. Any person having inquiries concerning Woodford County Schools' Career and Technical Education Programs or needs this information in a language other than English or Spanish should contact Tracy Probst, CTE Department Chair at 145 School House Rd. Versailles, Kentucky 40383 or at (859) 879-4630.

Any person having inquiries concerning the Woodford County Schools' compliance with Title II, Title VI, Title IX, Section 504, American with Disabilities Act, or Age Discrimination Act 1975, is directed to contact the Director of Student Services who has been designated by the Woodford County Board of Education to coordinate the system's efforts for compliance. Please contact the Director of Student Services with inquiries or if needing this information in a language other than English or Spanish at 180 Frankfort Street, Versailles, Kentucky 40383. Contact may be made by phone at (859) 879-4600 extension 2234 or email at logan.culbertson@woodford.kyschools.us.

Declaración de Política de No Discriminación

Por la presente, se notifica a los estudiantes, sus familias, empleados y empleados potenciales del Sistema Escolar del Condado de Woodford que este sistema escolar no discrimina por motivos de raza, color, origen nacional, edad, religión, información genética, estado civil, sexo (incluyendo la orientación sexual e identidad de género), condición de veterano de guerra, discapacidad o limitaciones relacionadas con el embarazo, el parto o condiciones médicas afines, ya sea en el empleo, en sus programas educativos o en sus actividades, de conformidad con el Título II, Título VI, Título IX, la Ley de Estadounidenses con Discapacidades (ADA), la Sección 504 y la Ley de Discriminación por Edad de 1975; asimismo, ofrece igualdad de acceso a los Boy Scouts y a otros grupos juveniles designados.

Las Escuelas Públicas del Condado de Woodford ofrecen programas de Educación Técnica y Profesional (CTE, por sus siglas en inglés) en las áreas de Agricultura, Negocios, Educación, Ingeniería, Ciencias de la Familia y del Consumidor, Ciencias de la Salud, Ciencias del Fuego (Bomberos) y Artes de los Medios de Comunicación para estudiantes del 9.º al 12.º grado. Las trayectorias agrícolas del Condado de Woodford incluyen Ciencia Animal, Horticultura/Ciencia de las Plantas, Agronegocios, Sistemas Técnicos Estructurales de Energía Agrícola, y Ciencias Ambientales y Recursos Naturales. A través de su trayectoria de CTE, los estudiantes de la trayectoria agrícola pueden obtener certificaciones de la industria como: iCEV EETC Principles of Small Engine Technology (Principios de Tecnología de Motores Pequeños), AWS Sense Level 1, iCEV Elanco Veterinary Medical Applications (Aplicaciones Médicas Veterinarias), y Ducks Unlimited Ecology Conservation and Management (Gestión y Conservación de la Ecología). Las trayectorias de negocios del Condado de Woodford incluyen Contabilidad, Soporte Administrativo, Mercadotecnia y Emprendimiento de Gestión. Los estudiantes pueden obtener certificaciones de la industria a través de las trayectorias de CTE de Negocios en Microsoft Excel, Word y PowerPoint. Las trayectorias de CTE de Ingeniería del Condado de Woodford incluyen Electricidad/Electrónica, Ingeniería Mecánica, Diseño de Ingeniería y Programación Informática, y los estudiantes pueden obtener una certificación de la industria en Fusion 360. Las trayectorias de Ciencias de la Familia y del Consumidor (FCS) del Condado de Woodford incluyen Gestión Familiar y del Consumidor, Culinaría, y Hospitalidad, Viajes, Turismo y Recreación; los estudiantes de FCS pueden obtener el examen de ServSafe Manager y certificaciones de la industria de Certified Hospitality & Tourism. Las trayectorias de CTE de Ciencias de la Salud del Condado de Woodford incluyen Salud Aliada (Asistencial), Pre-Enfermería, Técnico de Farmacia, Técnico de Emergencias Médicas y Asistencia Dental. Los estudiantes en los programas de CTE de Ciencias de la Salud pueden obtener certificaciones de la industria como SRNA- State Registered Nurse Aide (Ayudante de Enfermería Registrado por el Estado), CPhT Pharmacy Technician (Técnico de Farmacia Certificado) y la evaluación NOCTI Care Core Assessment. Las Artes de los Medios de Comunicación del Condado de Woodford ofrecen una trayectoria en Cinematografía y Producción de Video. Los estudiantes en el programa de CTE de Artes de los Medios de Comunicación pueden obtener la Certificación de Adobe. También se ofrecen clases de Educación para Adultos a personas que buscan obtener un diploma de Equivalencia de Escuela Secundaria (Bachillerato). Cualquier persona que tenga preguntas sobre los Programas de Educación Técnica y Profesional de las Escuelas del Condado de Woodford, o que necesite esta información en un idioma que no sea inglés o español, debe comunicarse con Tracy Probst, Presidenta del Departamento de CTE, en 145 School House Rd. Versailles, Kentucky 40383, o al teléfono (859) 879-4630.

Cualquier persona que tenga preguntas sobre el cumplimiento por parte de las Escuelas del Condado de Woodford con el Título II, Título VI, Título IX, la Sección 504, la Ley de Estadounidenses con Discapacidades o la Ley de Discriminación por Edad de 1975, debe dirigirse al Director de Servicios Estudiantiles, quien ha sido designado por la Junta de Educación del Condado de Woodford para coordinar los esfuerzos de cumplimiento del sistema. Por favor, comuníquese con el Director de Servicios Estudiantiles si tiene preguntas o si necesita esta información en un idioma que no sea inglés o español, en 180 Frankfort Street, Versailles, Kentucky 40383. Puede ponerse en contacto por teléfono al (859) 879-4600 extensión 2234 o por correo electrónico a logan.culbertson@woodford.kyschools.us.

Traceable Communication

Keeping our students safe while maintaining strong, open lines of communication is always our top priority. With the recent passage of House Bill 67 by the Kentucky General Assembly, the state has updated its laws regarding electronic communication between students and school staff or volunteers (originally introduced as SB 181).

To keep our school community connected safely and effectively, this new update outlines key exceptions and clarifies what qualifies as "traceable communication". Additionally, the terminology regarding school volunteers has been updated to "qualified school volunteers," meaning the bill now applies solely to school personnel, both paid and unpaid.

We have updated our dedicated information page with everything you need to know, including details on approved platforms and consent forms. Please visit woodford.kyschools.us/communication to stay up to date.

Parents may request the district to provide information regarding the professional qualifications of their child's classroom teachers.

Please contact your school's principal if you wish to obtain these.

2026-2027 Grade Reporting Timelines

ELEMENTARY NINE (9) WEEKS

1ST NINE WEEKS AUGUST 13 – OCTOBER 16

1st Nine Weeks ends: October 16

2ND NINE WEEKS OCTOBER 17 – JANUARY 8

2nd Nine Weeks ends: January 8

3RD NINE WEEKS JANUARY 9 – MARCH 12

3rd Nine Weeks ends: March 12

4TH NINE WEEKS MARCH 13 – MAY 26

4th Nine Weeks ends: May 26

40 Instructional Days

1st Nine Weeks Report Card goes home: October 23

44 Instructional Days

2nd Nine Weeks Report Card goes home: January 15

42 Instructional Days

3rd Nine Weeks Report Card goes home: March 19

46 Instructional Days

Final report mailed or sent home with student

MIDDLE SCHOOL QUARTERS

1ST QUARTER AUGUST 14 – OCTOBER 16

Progress Report: September 11

1st Quarter ends: October 16

2ND QUARTER OCTOBER 17 – DECEMBER 18

Progress Report: November 13

2nd Quarter ends: December 18

3RD QUARTER DECEMBER 19 – MARCH 12

Progress Report: February 5

3rd Quarter ends: March 12

4TH QUARTER MARCH 13 – MAY 26

Progress Report: April 22

4th Quarter ends: May 26

40 Instructional Days

Progress Report goes home: September 18

1st Quarter Report Card goes home: October 24

40 Instructional Days

Progress Report goes home: November 20

2nd Quarter Report Card goes home: January 8

46 Instructional Days

Progress Report goes home: February 12

3rd Quarter Report Card goes home: March 19

46 Instructional Days

Progress Report goes home: April 22

Final report mailed or sent home with student

SAFE HARBOR QUARTERS

1ST QUARTER AUGUST 13 – OCTOBER 16

1st Quarter ends: October 16

2ND QUARTER OCTOBER 17 – DECEMBER 18

2nd Quarter ends: December 18

3RD QUARTER DECEMBER 19 – MARCH 12

3rd Quarter ends: March 12

4TH QUARTER MARCH 13 – MAY 26

4th Quarter ends: May 26

40 Instructional Days

1st Quarter Report Card goes home: October 23

40 Instructional Days

2nd Quarter Report Card goes home: January 8

46 Instructional Days

3rd Quarter Report Card goes home: March 19

46 Instructional Days

Final report mailed or sent home with student

WOODFORD COUNTY HIGH SCHOOL AND VIRTUAL ACADEMY SEMESTERS

1ST SEMESTER AUGUST 13 – DECEMBER 18

WCHS Only - 6 Weeks Progress available online: September 18

1st Semester ends: December 18

2ND SEMESTER DECEMBER 19 – MAY 26

WCHS Only - 6 Weeks Progress available online: February 12

2nd Semester ends: May 26

80 Instructional Days

WCHS Only - 12 Weeks Progress available online: November 13

1st Semester Report Card goes home: January 15

99 Instructional Days

WCHS Only - 12 Weeks Progress available online: March 26

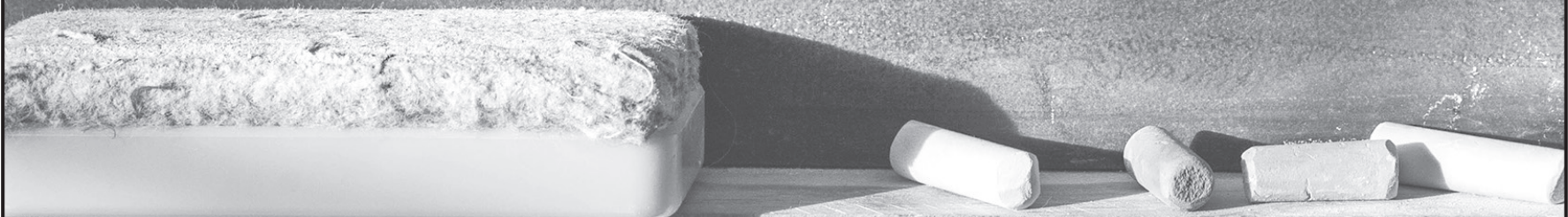
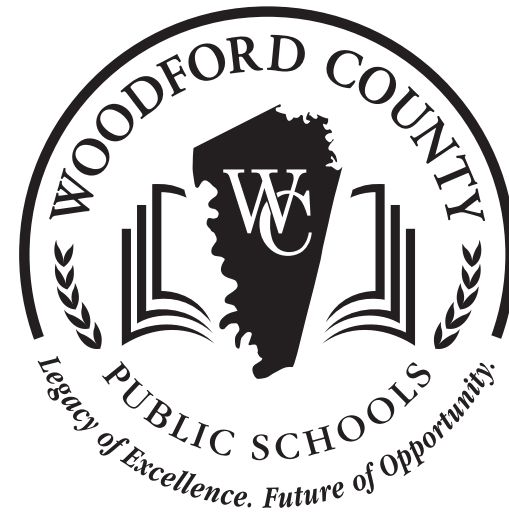
2nd Semester Report Card available online after final grades period

Woodford County Public Schools 2026-2027 Instructional Calendar

Aug. 10	Flexible Professional Development Day (no classes)
Aug. 11	Opening Day for Teachers (no classes)
Aug. 12	Teacher Preparation Day (no classes)
Aug. 13	First Day for Students
Sept. 4	Staff work day (no classes)
Sept. 7	Labor Day (no classes).....Flexible Professional Development Day
Oct. 5 – 9	Fall Break
Oct. 12	Staff work day (no classes)
Nov. 2	Required Professional Learning Day (no classes)
Nov. 3	Election Day (no classes)
Nov. 25	Flexible Professional Development Day (no classes)
Nov. 26	Holiday: Thanksgiving Day (no classes)
Nov. 27	No classes
Dec. 18	Last Day for students
Dec. 21 – Jan 4	Winter Break
Dec. 25	Holiday: Christmas Day Observed for employees
Jan. 1	Holiday: New Year's Day Observed for employees
Jan. 4	Staff work day (no classes)
Jan. 5	Schools Reopen...Students Return
Jan. 18	Holiday: Martin Luther King Day (no classes)
Feb. 15	*Presidents' Day (no classes, possible make-up day)
Mar. 5	****Required Professional Learning Day (no classes, possible make-up day)
Mar. 8	*****Staff work day (no classes)
Apr. 5 – 9	Spring Break
Apr. 12	Staff work day (no classes)
May 18	Election Day (no classes)
May 26	Last Day for Students (subject to change if necessary)
May 27	*Closing Day (possible make-up day)
May 28	***Parent Teacher Conf. Day (possible make-up day)

Make-Up Days

*Day 1	Feb. 15
(used for make-up day if school day is missed prior to Feb. 1)	
**Day 2	May 27
(used for make-up day if school year extended)	
***Day 3	May 28
(used for make-up day if school year extended)	
****Day 4	March 5
(used for make-up day if school year extended)	
*****Day 5	March 8
(used for make-up day if school year extended)	



Enrollment Requirements 2026-2027

ENROLLMENT

The District requires the following documents be provided in order to enroll a student:

1. Current Kentucky Immunization Certificate
2. Birth Certificate or other reliable proof of age and identity
3. Current Physical (within thirty (30) days of enrollment)
Each three (3), four (4), five (5), or six (6) year old student entering kindergarten shall undergo a preventative health care examination within one (1) year prior to initial admission to school.
4. Transcript (if enrolling from out-of-state)
5. Proof of eye exam (completed by January 1st of the first year child is enrolled in school)
6. Evidence of a dental screening or examination (submitted by January 1 of the first year that a five- and six-year-old student is enrolled in the District)
7. Copy of custody order (if child is in custody of a state or other agency)
8. Educational Passport complete with attachments (if child is in custody of a state agency)
9. Proof of Residence
10. Copy of Guardianship or Custody Order showing that child resides with the legal guardian or custodial parent (if such an order has ever been issued)
11. Notice of Expulsion/Conviction Form

RESIDENCY

Students must attend school in the county and school district in which they reside. Upon request of school staff, parents or guardians must provide proof of residence. This proof must be provided within three (3) business days of the request. The following documents will be accepted as proof:

1. Copy of a lease agreement in the name of the custodial parent or guardian
2. Copy of a deed in the name of a custodial parent or guardian
3. Residential utility bill in the name of custodial parent or guardian
4. Property tax receipt in the name of a custodial parent or guardian
5. Military orders

Homeless students shall be exempt from the requirement to provide proof of residence. Students who are not residents of the County may not attend the District's schools unless a tuition request has been granted in writing.

Students found to be enrolled at a school different than their residential district will be withdrawn and enrolled in their home district school.

School Technology

TECHNOLOGY UPDATES 2026-2027

With the upcoming school year drawing near, our district eagerly anticipates a year filled with robust technological integration! To guarantee that all students have access to these essential learning resources, we are currently prepping every Chromebook. These devices play a key role in cultivating creative learning opportunities, preparing students with the capabilities required to succeed in a constantly changing future.

Artificial Intelligence (AI) and related technologies are actively shaping our future. The evolving demands of the workforce, fueled by the rise of generative AI tools such as ChatGPT and Gemini, underscore a growing need for technologically proficient individuals. To adequately prepare our students for this changing landscape, proactive measures are essential. Rather than viewing technology as merely optional or supplementary in the classroom, Woodford County Public Schools is fully dedicated to its effective integration and use. We are developing best practices guidelines to ensure that technology usage in the classroom is effective and grounded in research-based best practices.

REMINDERS

Middle and high school students will be using a program called Canvas. All online coursework for middle school and high school students will happen in Canvas. There's even a parent app for Canvas! We'll send more information about how to use Canvas soon. Elementary students will continue to use Google Classroom.

STAYING IN TOUCH WITH THE SCHOOL

We'll keep using ParentSquare to talk to families. This way, parents, students, and school personnel can message each other back and forth. You'll get important information about school closings and events through text messages, the ParentSquare app, website, or even phone calls. You can also choose your preferred language and how you want to receive messages (right away or later). Find out more on our district website.

GRADES AND SCHOOL INFO

Access grades and class schedules through Infinite Campus, available as both an app and a website. ParentSquare, Canvas, and Google Classroom are not used for this information. The link can be found on our district website.

TAKING CARE OF CHROMEBOOKS

Please remind students to charge their Chromebooks every day. There's a fee to help cover the cost of the Chromebooks and the programs they need. The fee is \$75 for middle and high school students, and \$15 for elementary school students. There's a discount for families with multiple middle or high school students. Families needing assistance should apply for Free and Reduced Lunch. You can pay the fees online through ParentSquare or send in a check to your school's bookkeeper.

HUNTERTOWN ELEMENTARY

120 Woodburn Hall Drive, Versailles

Phone: 879-4680 Fax: 873-6292

Web: huntertown.woodford.kyschools.us



Dear Huntertown Elementary Families, Staff, and Community Members,

Dear Huntertown Elementary Families, Staff, and Community Members,
Welcome back to another exciting year of learning and growing at HTE! As always, we believe in fostering a positive culture that supports each child in taking responsibility for their own learning through **The Wildcat Way** (respectful, responsible, and safe).

Last year, we took this a step further by implementing the **House System** to build culture and community within our building. Our students are proudly divided into House Rêveur, Altruismo, Amistad, and our reigning 25-26 House Champions: Isibindi! Around here, we live by a simple saying: *4 Houses, 1 Wildcat*. This school year, we will continue growing our houses and community while reinforcing our core student expectations.

Alongside the community, we are equally committed to academic excellence. This year, we are excited to strengthen our practices through our new **i-Ready Math High-Quality Instructional Resources (HQIR)** while consistently growing across all instructional areas to support the whole child.

At Huntertown, we also firmly believe:

- **In our students** as capable individuals and strong leaders in their school and community where they are heard, respected, and supported.
- **In vital partnerships** between school and home as a crucial piece of a child's success.
- **In active & deeper learning**, ensuring students become *Responsible Contributors, Creative Problem-Solvers, Resilient Learners, Empathetic Communicators, and Reflective Collaborators*.

A strong partnership between school, home, and community is vital to our success. We warmly encourage our families and community members to stay involved, ask questions, and actively participate. There is a tremendous amount of growth ahead, and we cannot wait to experience it together!

Sincerely,
Ryan Wilson

EVENTS FOR 2025-26

STEAM Day
Family Nights
House Nights
Student Performances
Buddy Readers
Pawsome Partners
Two Book Fairs
Student of the Month
Career Day
Field Day
KSA Awards
Red Ribbon Week
Pop In For Progress

GREAT GROUPS

WATCH DOGS
Academic Team
Leadership Team
Orchestra
STLP
Cross Country
4-H
Kindness Club
Archery
PTO

PEOPLE TO KNOW:

Ryan Wilson, Principal
Amanda Nugent, Assistant Principal
Neal Fannin, Guidance Counselor
Deann Watts, Family Resource Coordinator
Brent Roberts, Attendance and Grades
Claire Osbourne, Transportation and Background Checks
Linzi Said, Enrollment and Bookkeeping
Jamie Johnson, SRO
Abby Stoner, School Nurse

SBDM Members

Ryan Wilson, Principal
Teacher Representatives – Laurie Keith Jaclyn Montgomery, and Rachel Stakelin
Parent Representatives – Alicia Cobane and Amanda Howard

PTO Members – Holly Wilson (President)

DATES TO KNOW:

Brigance Screening – August 3 (12:00 pm-6:00 pm) and August 4 (9:00 am-3:00 pm)
(INCOMING K STUDENTS ONLY)

Back to School Ice Cream Social – Tuesday August 11, 6:00-7:30 pm

First Day of School for Students – August 13, 2026

Doors Open @ 7:15, School Begins @ 7:40

NORTHSIDE ELEMENTARY



500 Northside Drive, Midway
Phone: 879-4690 Fax: 846-4716
Web: northside.woodford.kyschools.us

“Lifelong Learners and Lifelong Leaders.”

Welcome all our thoroughbreds to the 2026-27 school year!

As we begin a new school year at Northside, we are excited to welcome our students, families, and community back for another year of learning, growth, and opportunity.

This year, we are placing an even greater emphasis on fostering a positive school culture by expanding our House System (Amistad, Reveur, Altruismo and Isibindi) to ensure that every student feels connected, valued, and has a true sense of belonging. We began the House System last year with our 4 houses, 1 family and we can't wait to add to it this year with more house events, rallies and house leaders. We will emphasize essential behaviors, leadership and giving back to our community through the houses.

We are also excited to refine our learning practices to ensure success for every student. We want to continue to create ways for students to apply their learning in authentic ways while strengthening their understanding of academic standards and their role as active, responsible members of the community. We strive to prepare students not only for academic success but also to become thoughtful, compassionate citizens who are equipped to make a difference. Every student deserves opportunities to lead, serve, and thrive.

Our dedicated staff is committed to creating a school where every child is known, respected, and supported. We believe meaningful relationships, kindness, and high expectations create an environment where students feel safe to take risks, embrace challenges, and view mistakes as valuable opportunities for growth.

We are looking forward to an exciting year filled with learning, service, and celebration. We invite our families and community members to stay connected, get involved, and partner with us as we help every Thoroughbred reach their full potential.

We can't wait to welcome our Thoroughbreds back in August for another outstanding year at Northside!

Great Groups: Academic Team, School Play, Student Leadership Team, Student Technology Leadership Program, Cross Country

People to Know:

Robin Taylor – Principal
 Lerin Parker – Administrative Dean
 Kenna Love – Counselor
 Teter Montgomery – Secretary
 Jessica Carmickle – Bookkeeper/Secretary
 Julie Brangers – Attendance Clerk
 Celine Galvan – Family Resource Center

SBDM Members:

Robin Taylor, Principal
 Teacher Representatives: Nikki Branham, Pamela Hutchison, Liz Perry, Megan Tracey
 Parent Representatives: Logan Nance, Grace Gayheart

Dates to Remember:

August 3 & 4 – KinderCamp (8:00-11:00am)
 August 4 – Kindergarten Meet and Greet (11:00-12:00)
 August 11 – 1st-5th Grade Meet and Greet (6:00-7:30pm)
 August 13 – First day of school.

Stay Connected with ParentSquare and StudentSquare!

Our school district is committed to fostering clear and consistent communication with our families and students. That's why we utilize ParentSquare, our all-in-one communication platform designed to keep you informed and engaged with everything happening in our schools.

What is ParentSquare?

ParentSquare is a powerful tool that allows our district, schools, and teachers to send important updates, alerts, and information directly to parents and guardians. Through ParentSquare, you can receive:

- District and school-wide announcements: Stay up-to-date on important dates, events, and policy changes.
- Emergency alerts: Get immediate notifications during emergencies or school closures.
- Classroom updates: Teachers can share daily activities, assignments, and important messages specific to your child's class.
- Direct messaging: Easily communicate with teachers and school staff.
- Event invitations and sign-ups: Receive invitations for school events and sign up for volunteer opportunities.

What about Students? Introducing StudentSquare!

We're excited to share that our students also have access to a dedicated communication platform called StudentSquare! Designed with students in mind, StudentSquare provides a safe and effective way for them to receive information relevant to their academic journey.

Through StudentSquare, students can:

- Receive important announcements from their teachers and school.
- Get reminders about assignments, projects, and deadlines.
- Stay informed about school events and activities.
- Access resources shared by their teachers.

How to Get Started

Visit ParentSquare.com to sign up for an account. Once you are logged in, you will be connected to your student automatically. Our information syncs with Infinite Campus. If you are not able to access ParentSquare, it is probably an issue with Infinite Campus. Please contact your school's infinite campus clerk to check your information.

WOODFORD COUNTY PUBLIC SCHOOLS

PARENTSQUARE

OUR DISTRICT-WIDE COMMUNICATIONS PLATFORM

DOWNLOAD THE APP OR USE
ON YOUR INTERNET BROWSER

REGISTER YOUR ACCOUNT WITH THE EMAIL ADDRESS
OR PHONE NUMBER YOU USE IN INFINITE CAMPUS

DIRECT COMMUNICATION WITH EDUCATORS, URGENT ALERTS,
SNOW DAY ANNOUNCEMENTS, FIELD TRIP INFORMATION,
CELEBRATIONS, ARTS UPDATES, ATHLETIC NEWS,
AND SO MUCH MORE, ALL IN ONE PLACE.

WOODFORD CO. PRESCHOOL PROGRAM

School Readiness is the Key to the Future

Offered by Woodford County Public Schools, the Woodford County Preschool Program helps young children build a foundation for future academic success in a developmentally appropriate classroom through play and exploration.

Preschool classes are offered in all four of the Woodford County elementary schools: Hometown, Northside, Simmons, and Southside. A preschool student's districted elementary school is determined by their residence in the county. Transportation needs for preschoolers may change the preschool that a child attends despite living in another elementary school district.

Classes are held for half days in separate morning or afternoon sessions Monday through Thursday. Fridays are used for home visits, screenings, assessments, staff training, and parent-teacher conferences. Free family fun activities focused on important developmental learning concepts are offered in the evenings several times during the school year.

Preschool is open to children who will not turn 5 on or before August 1st of the current school year. Note these enrollment criteria:

- 3- and 4-year-olds identified as having a developmental delay can attend at no charge (preschool can provide screenings and testing to determine this).
- 4-year-olds who meet income guidelines can attend at no charge. They must turn 4 on or before August 1st.
- 4-year-olds who are not eligible for free services can apply to enroll as fee-paying students as space permits.

The preschool program is top-rated as a 5-star facility by the Kentucky All-Stars quality rating system. The teachers on staff are highly qualified with four-year Interdisciplinary Early Childhood Education (IECE) teaching degrees as well as advanced degrees. Each classroom is also staffed with a full-time instructional assistant. Students with therapy needs are served during their school day.

Preschool begins in late August but early enrollment is very important. Preschool applications are completed online through the online registration process. If interested, please fill out a pre-application form on our website and our office will contact you to discuss next steps to determine eligibility (look on the left side of the webpage for the link) <https://preschool.woodford.kyschools.us/>

The preschool office is closed during the summer until early August but email (preschool@woodford.kyschools.us) and phone messages are checked regularly. For information about free preschool screenings or preschool enrollment, please visit or contact the preschool office manager, Miranda Fazio:

Phone: (859) 879-4699 **Fax:** (859) 873-1328

E-mail: miranda.fazio@woodford.kyschools.us

Preschool Director: Kim Johnson **Email:** kim.johnson@woodford.kyschools.us

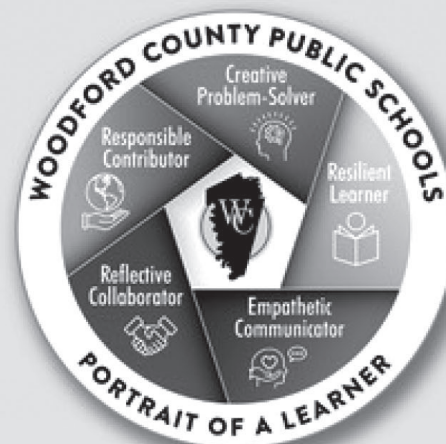
Office Location: WC Public School Central Office, 180 Frankfort St., Versailles, KY 40383



Portrait of a Learner

Why do we need a "Portrait" of our learners in Woodford County Public Schools?

- Creates a collective vision of student success for the entire school community.
- Establishes a set of competencies, skills, and qualities a school community believes every student should possess.
- Provides a foundational tool that should shape all school design work.



Resilient Learner



Resilient Learner

- Demonstrates mastery and application of academic and life skills
- Exhibits self-advocacy and takes ownership of one's own learning
- Learns from successes and failures
- Embraces and demonstrates a growth mindset

Reflective Collaborator



Reflective Collaborator

- Seeks diverse perspectives
- Contributes ideas
- Responds to feedback to achieve common goals
- Recognizes how personal decisions and actions have an impact

Empathetic Communicator



Empathetic Communicator

- Expresses thoughts and ideas effectively using oral, written, and nonverbal communication skills for a range of purposes and audiences
- Actively listens to and embraces diverse perspectives
- Demonstrates awareness, sensitivity, concern, and respect to connect with others' feelings, opinions, experiences, and culture

Creative Problem-Solver



Creative Problem-Solver

- Applies critical thinking that is clear, rational, and informed by evidence
- Identifies, evaluates, and prioritizes solutions to complex and/or authentic situations in creative ways
- Demonstrates originality, imagination, and innovation

Responsible Contributor



Responsible Contributor

- Demonstrates personal accountability
- Honors commitments and participates with integrity
- Seeks to make positive contributions to the lives of others, the community and/or the world



SOUTHSIDE ELEMENTARY

1300 Troy Pike, Versailles

Phone: 879-4660 Fax: 873-4571

Web: <https://southside.woodford.kyschools.us>

Home of the Stallions



Dear Southside Families and Community Members,

As the summer days begin to wind down, the anticipation and excitement within our walls are reaching an all-time high. Our staff has taken a well-deserved rest while also taking time to collaborate, learn, and grow as educators. We are refreshed and ready for one clear purpose: to welcome back our amazingly talented students for an incredible new school year.

At Southside, our mission is woven into everything we do. We strive daily to ensure that every single student who walks through our doors feels encouraged in their unique talents, empowered to take charge of their growth, and equipped with the tools they need to succeed. We work each day to live up to our motto: It's always a great day to be a Southside Stallion and we can't wait to welcome our Stallions back through our doors!

Cultivating Belonging: The Heart of Our House System

A crucial part of making every day a great day is ensuring that every student feels a deep sense of belonging, community, and purpose. Our vibrant House System is truly the cornerstone of our Stallion culture. Whether your child wears the colors of Amistad, Rêveur, Isibindi, or Altruismo, they are part of a supportive family that champions character and unity.

As we embark on year three of our journey in houses, we are looking to elevate the unique qualities that each of these houses exemplifies. While we want to keep the final details a surprise for our students, we are introducing a brand-new initiative this fall that will set a new benchmark for excellence, leadership, and character across all four houses. Stay tuned—we can't wait to unveil it!

Real-World Learning: Our Commitment to PBL

We are thrilled to continue our innovative work with Project-Based Learning (PBL). Recognized as a model school for PBL by Magnify Learning, Southside is proud to offer an educational experience where our Stallions take true ownership of their education by tackling real-world problems, collaborating on creative solutions, and finding impactful ways to give back to our amazing community. This hands-on approach comes alive when we bridge the gap between the classroom and the real world. To that end, we are incredibly excited to welcome our amazing community partners back to Southside this year to mentor, judge, and collaborate on these transformative student projects.

A Partnership with Our Families

We know that the strongest foundation for a child's success is a positive and collaborative partnership between home and school. We deeply value your trust and support, and we encourage you to be active participants in your child's educational journey this year. Whether it is volunteering, attending school events, or simply talking with your child about their day, your involvement makes a world of difference!

We are honored to partner with you, and we cannot wait to see what our Stallions accomplish this year!

Paige Samples
Principal

Mark Your Calendars: Important Upcoming Dates

August 3-4 Kindergarten Camp 8-11am

August 4- Kindergarten Parent Meeting 10am

August 4- Popsicles on the Playground with PTO- (Kindergarten students and their families) 11am

August 11- Open House (PK-5) 6-7pm

SIMMONS ELEMENTARY

830 Tyrone Pike, Versailles

Phone: 879-4670 Fax: 873-6914

Web: simmons.woodfordschools.org



Simmons Elementary – Where We Want to Be!

Hello & Welcome to a New School Year at Simmons!

It is with great excitement that we welcome you to Simmons Elementary for the 2026-27 school year! We are thrilled to start a new school year and are looking forward to all of the success our students will achieve. Simmons has a rich history in Woodford County, and we are proud to continue building on that legacy, making Simmons “Where we want to be!”

As Bulldogs, we have such pride in our school and love to show everyone that Simmons is “where we want to be!” We know that our students need to feel loved and supported when they enter our building, and we strive to demonstrate that on a daily basis. Our loyal and passionate staff has chosen to make Simmons their home and strives daily to ensure that EVERY student feels safe and supported. And we wouldn't have it any other way!

This year, we are especially excited to continue to grow our school culture through our vibrant House System! This system divides our student body into smaller, supportive communities, fostering a deep sense of belonging, healthy competition, and teamwork across all grade levels. Throughout the year, we will host House Family Nights, inviting parents and guardians to join in on the fun, connect with other families, and experience the energy of our House spirit firsthand!

We deeply value the partnership with our parents and families. Your involvement is crucial to the success of our students and the entire school community. We encourage you to be actively involved in your child's education and to participate in school events and activities.

Again, we are thrilled for a new year and look forward to a great year! We have great things in store for this school year, and with your partnership, we can help our students reach their full potential. Please feel free to contact me with questions, concerns, or just to say hello. On behalf of the entire staff at Simmons Elementary, we welcome you to the 2026-27 school year!

Best,

Joe Albert, Principal

Remember to follow us on Facebook @Simmons Elementary (look for the blue doors), on Instagram @simmonselementary and on Twitter @simmonsbulldogs to see some of the great learning happening and to keep up to date on all events.

People to Know

Joe Albert, Principal

Kim Ford, Administrative Dean

Carrie Apple, Counselor

Celine Galvan, Family Resource Center

Dana McGowan, Front Office Manager

Wendy Bernard, Secretary

Office Steve Sutton, School Resource Officer

Kim Timbrook, Attendance Clerk/Infinite Campus

SBDM Members

Principal – Joe Albert

Teacher Representatives – Levi Davidson, Aimee Gonzalez, Anna Sommer, Emily Wiley

Parent Representatives – Jackie Anthony, Elizabeth Ratliff



WOODFORD COUNTY MIDDLE SCHOOL

100 School House Road, Versailles
Phone: 879-4650 • Fax: 873-4436
<https://wcms.woodford.kyschools.us/en-US>



Tigers Together

WCMS Teachers and staff members are eager to get the new school year started! We are looking forward to a great year! We'd love to see you volunteer or to get involved in other ways! Be sure to follow along with our fun times by following us on social media. Go Tigers!

WCMS Mission Statement: Building resilient learners through strong relationships, high expectations, and quality instruction

WCMS Vision Statement: Every student knows they belong, feels loved, and leaves prepared

People To Know:

Principal: Rebecca Preston
 Assistant Principals: Kyle Norton, Dennis Wallace
 Main Office Secretary: Andrea Bertram
 Student Information Systems/Attendance: Karen Marsee
 Bookkeeper: Brent Meyer
 Guidance Office Secretary: Kristina Brookshire
 Guidance Counselors: Rachel Smith, Keely Harris
 Social Worker: Sara Swinford
 Family Resource: Zoe Zamora
 Athletic Director: Dennis Wallace

Attendance:

School Day- 8:15 AM-3:15 PM
 Arrival - Doors at WCMS will open at 7:45 AM! For safety and supervision reasons, the entry doors will be locked until 7:45 AM

Tiger Bash

6th Grade ONLY – Friday, August 7th
 Students Only: 1:00 pm - 3:00 pm
 Families Welcome: 3:30-5:00 pm
 7th & 8th Grade – Monday, August 10th
 5:00 pm – 7:00 pm

2026-2027 SBDM Council Members:

Teacher Representatives: April Gonzales, Allison Westcott, Adam Swingle
 Parent Representatives: Claire Osbourne, Raylenn Burke



School Supplies:

6th Grade

General Supplies (to be kept in locker, but can be given to 1st period teacher): 1 pack of 4 dry-erase markers, 1 pack of highlighters, earbuds that can plug into the Chromebooks, colored pencils/markers, pencils (enough to get through an entire school year), notebook with lined paper, pencil pouch, Post-it notes, homework folder (any color/design – durable plastic *with prongs*); **Math:** 1 pack of lined paper, 1 pack of Expo markers, 1 yellow or yellow patterned folder (durable plastic); **Science:** 1 green or green patterned folder (durable plastic), 1 pack of lined paper, Optional: glue sticks and colored pencils to teacher; **Language Arts:** 1 composition notebook (college ruled), 1 set of earbuds or headphones that can be used with Chromebook (inexpensive), 1 blue or blue patterned folder (durable plastic *with prongs*); **Social Studies:** 1 pack of notebook paper, pencils, red or red patterned folder (durable plastic); **Preferred Supply Donations (not required) goes to 1st period teacher:** paper towels, tissues, Ziplock bags (quart), hand sanitizer, Lysol/Clorox wipes, craft supplies (markers, colored pencils, glue, colored paper, index cards.

7th Grade

General Supplies (give to Advisoory Class for all 7th Grade): 3 boxes of Kleenex, 2 rolls of paper towels, Lysol wipes, hand sanitizer, pencils. **To stay with student for all classes:** 4 pocket folders with three-hole punch – one for each core class, pencil pouch, pencils, dry-erase markers, multi-colored highlighters, glue sticks, scissors, binder/trapper keeper to hold loose-leaf paper and folders, headphones (that plug into Chromebook; **Math:** 3 ring binder (1.5" – no spirals), loose leaf paper, pencils, whiteboard eraser (can be a sock, an eraser, a washcloth, etc.), graph paper, colored pencils; **Science:** 1-inch 3 ring binder, pack of dividers (at least 5), composition notebook – college ruled (no spiral notebooks), glue sticks or double-sided tape, headphones (that plug into Chromebook), highlighters, dry erase markers; **Language Arts:** composition notebook (no spiral notebooks), 2 pocket folders (2 different colors), glue sticks or double-sided tape, colored index cards, college-ruled notebook paper, black permanent marker; **Social Studies:** composition book (no spiral notebooks), colored index cards; **Preferred Supply Donations (not required):** Extra Kleenex, Clorox wipes, sanitizer, paper towels, headphones/earbuds, Post-it notes, loose leaf paper, glue sticks pencils (Ticonderoga).

8th Grade

General Supplies (to be kept in locker, but can be given to 1st period teacher): 1 pack of 4 dry-erase markers, 1 pack of highlighters, earbuds that can plug into the Chromebooks – *NO wireless*, pencils (enough to get through an entire school year), pencil pouch, 1 pack of regular tip permanent markers, 1 pack of fine tip permanent markers (multi-colored), Kleenex, paper towels, Clorox wipes; **Pre-Algebra (Curtis, Lyle, Nolt):** lined paper, graphing notebooks, whiteboard eraser (can be a sock, an eraser, a washcloth, etc.); **Algebra 1 (Lyle):** 1 inch binder, 1 pack of 12 binder dividers, 4 AAA batteries, graph paper; **Language Arts (Howard, Stewart):** Two-pocket folder, one-subject notebook, notecards; **Advanced ELA (Boone):** Two-pocket folder, one-subject notebook; **Social Studies (Boone, Owen, Swingle):** two-pocket folder, notecards, pack of loose-leaf paper; **Science (Collins, Parchment, Webb):** 1-inch binder, Expo markers (broad tip), permanent markers (preferably black), full-size paper plates (optional but needed for various labs) *Various lab supplies may be requested throughout the year via ParentSquare.*

WOODFORD COUNTY HIGH SCHOOL



145 School House Road, Versailles

Phone: 879-4630 Fax: 873-7731

Web: wchs.woodfordschools.org

Hail Woodford! The Gold Standard

The Faculty and Staff at Woodford County High School are ready to take on the 2026-2027 school year! At WCHS, we strive to achieve the Gold Standard and this can be seen through our various student and teacher achievements.

Check out our website and social media accounts to follow along with our school calendar and to stay up to date with sporting events and WCHS happenings!

Mission:

Educate & Inspire

Vision:

Prepare every student for lifelong learning and responsible contribution through instruction, support, and opportunities.

People to Know:

Head Principal: Tyler Reed

Assistant Principals: Amanda Best, Clay Mattingly, Chris O'Bryan

Main Office Secretaries: Shannon Brehm, Amanda Glass, Jessica Greathouse,

Registrar: Amy Iwahara

Bookkeeper: Emily Porter

Infinite Campus Clerk: Dana Hash

Counselors: Caitlin Adkins, Melanie Burch, Emily Grimes

Social Worker: Don Offutt II

Family Resource Center: Torie Hundley

District Athletic Director: Dennis Johnson

WCHS Athletic Director: Clay Mattingly

School Technology Coordinator: Debbie Watson

School Nurse: Barbara Hargis

Attendance:

School day hours – 8:30am-3:30pm

**For safety and supervision reasons, all entry doors open at 8:00am*

Mark Your Calendars for These Important Dates:

Freshman Orientation – Thursday, August 6th from 5:30pm-7:30pm

Freshman Orientation will be held at Woodford County High School from 5:30pm to 7:30pm. All students, and accompanying adults, will begin in the gym. Check in and schedule pick up will begin at 5:30pm, a welcome message at 5:45pm, followed by group tours and information sessions beginning promptly at 6:00pm. Teachers will be leading organized small groups of students and their guests. It is important to arrive on time to be sure that your student has a group to travel to all locations with.

Big Events Happening in 2024-2025

Homecoming Dance, Pep Rallies, Band and Choral Concerts, Reading Extravaganza, Mr. WCHS, Prom, Jacketfest, Thanksgiving Food Drive, Industry Day, HOSA Blood Drives, and More!

Clubs & Other Ways to Get Involved:

Adventure Club, Art, Film Club, Badminton, Book Club, Boys Volleyball Club, Chess Club, Creative Writing, Cultural Alliance, DECA, Educators Rising, Environmental Club, FCFA, FCCLA, FFA, GEMS (Girls in Engineering, Math and Science), Honeybees, HOSA, JAG, K Pop, Mellowjackets, National Honor Society (NHS)/Beta, National Technical Honor Society (NTHS), Nia Club, Pep Club Representatives, Stinger Singers, Student Technology Leadership (STLP), Technology Student Association / Vex Robotics, Theatre, Y-Club, Yoga Club, Young Democrats, Young Republicans

WOODFORD VIRTUAL LEARNING ACADEMY

Woodford County Public Schools understands that in our modern world we must adapt accordingly to ensure all students are provided with the learning experience that best meets their individual needs. While we have always had non-traditional or online options for students for periods of necessity, we have refined these alternative methods for instruction into its own school. The Woodford Virtual Learning Academy (WVLA) will be available to students in 9th through 12th grades.

WVLA will have designated teachers and administrators to provide guidance and support to students who decide to apply for the school. While we will not see these students every day in our classrooms and hallways, they are still our students - valued members of our school community!

If you have additional questions regarding WVLA, please contact logan.culbertson@woodford.kyschools.us.

Si está interesado en las opciones de educación virtual para su estudiante, envíe un correo electrónico lourdes.mackliff@woodford.kyschools.us.

School Social Workers and Counseling Contacts

There are many resources available to address your child's mental health needs. Please know that school support is available during the day as well as referral services to outside agencies. Our school mental health team is available to offer support and resources to our Woodford County students and families. We are available to discuss with you obstacles your child may be facing or, if you prefer, we can direct you somewhere else. Feel free to contact a member of our mental health team.

Northside Elementary 859 879-4690

Kenna Love - School Counselor

Rebekah Davis- Mental Health Therapist (Cumberland)

Celine Galvan - FRC Coordinator

Southside Elementary 859 879-4660

Bianca Bargo - School Counselor

Tacia Keeton - School Counselor

Katie Morris - Mental Health Therapist (Cumberland)

Deann Watts - FRC Coordinator

Simmons Elementary 859 879-4670

Carrie Apple - School Counselor

Lauren Pipp - Mental Health Therapist (Cumberland)

Celine Galvan - FRC Coordinator

Huntertown Elementary 859 879-4680

Neal Fannin - School Counselor

Nick Porritt - Mental Health Therapist (Cumberland)

Deann Watts - FRC Coordinator

Woodford County Middle School 859 879-4650

Sara Swinford - School Social Worker

Rachel Smith - School Counselor

Keely Harris - School Counselor

Cynthia Jones - Woodford County Mental Health Therapist

Misty Pope - Mental Health Therapist (Cumberland)

Zoe Zamora - YSC Coordinator

Woodford County High School 859 879-4630

Caitlin Adkins - School Counselor

Melanie Burch - School Counselor

Emily Grimes - School Counselor

Don Offutt - School Social Worker

Cate Pearson - Mental Health Therapist (Cumberland)

Torie Hundley- YSC Coordinator

Safe Harbor Academy 859 879-4694

Hannah Phillips - School Counselor

Zoe Zamora - YSC Coordinator

Woodford Virtual Academy - WVLA

Kari Housholder - School Counselor

Zoe Zamora - YSC Coordinator

Woodford County Board of Education 859-879-4600

Jill Hargis - District Social Worker

STUDENT HEALTH REQUIREMENTS

Student Health Information

According to KRS 214.034, every student must have a valid Kentucky Immunization Certificate on file at all times. *Students enrolled in home school/private school that are also receiving supplemental services from Woodford County Public Schools, i.e. speech therapy, occupational therapy, etc., are required per Kentucky statute to have a valid immunization certificate on file.*

Checklist of Health Requirements

All Students:

- Effective July 1, 2018, **all students** in preschool through twelfth grade must show proof of having received two doses of the Hepatitis A vaccine to attend school. To meet this requirement, a ***current*** Certificate of Immunization Status must be provided to the school showing the date your child received these vaccine(s).

Kindergarten/Early Start Program

- *A valid Kentucky Immunization Certificate.-*
- A physical examination performed within one year prior to entering school. This must be recorded on the “Preventative Health Care Examination Form – Initial Entry.”
- A vision examination must be performed by an ophthalmologist or optometrist and be recorded on the “Kentucky Eye Examination Form for School Entry.”

5 and 6 Year Olds

- A dental screening exam documented on the approved Kentucky form, is required of all 5 and 6 year olds entering public school for the first time.

Sixth Grade Requirements

- A valid Kentucky Immunization Certificate listing all previous doses of vaccines.
- A physical examination must be performed within one year prior to entering sixth grade and must be recorded on the “Preventative Health Care Examination Form – Sixth (6th) Grade Form.”

Students age 16 or older

- *Students aged 16 years or older*, must show proof of having received two doses of Meningococcal ACWY vaccine (MenACWY) to attend school. If the first dose of MenACWY was received at age sixteen (16) years or older, the second dose is not required for school entry.

Out of State/Transfer Students

- A valid Kentucky Immunization Certificate listing all previous doses of vaccines.
- A physical examination must be performed and recorded on the age appropriate Kentucky Preventative Health Examination Form. This form must be turned into the school’s office within thirty days after enrolling in school.

Other Suggestions

- As early as possible, contact your local health department or physician for an appointment, stating the need for necessary certificates.
- Take all personal immunization records to the appointment with you.
- Deliver all completed forms to the school’s office on or before the first day of school. Enclose them in an envelope labeled with your child’s name.
- It is advisable to retain copies of your personal records.

THESE REQUIREMENTS KEEP STUDENTS HEALTHY AND HELP CONTROL THE SPREAD OF DISEASE IN SCHOOL. DON’T WAIT UNTIL THE LAST MINUTE.

ATTENTION

PARENTS OF 6th GRADE STUDENTS

This is a reminder that KRS 158.035 requires a valid Kentucky Immunization Certificate and Physical Examination be submitted prior to entry into 6th grade. If you have already completed this required step, you are more than welcome to submit those to Woodford County Middle School at this time. If you have not yet made your appointments, you are encouraged to do so soon to avoid any unnecessary complications such as a restriction from attending school which the above referenced law requires. If you have any questions, please contact your school nurse or call (859) 879-4608.

Medication Registration and Administration Procedures

Medications should not be administered to a student during school hours or by school personnel unless the health of the student will be adversely affected. However, if a student is required to take a medication during school hours and the parent cannot be at school to administer the medication, the parent shall register all prescription and non-prescription medication in the school office according to school procedures and shall submit a permission form signed by physician and/or parent, as outlined in the administration procedures. Trained school personnel may administer medication with proper documentation from a physician and the parent/guardian. As of July 1, 2023, Cumberland Family Medical is the medical director for Woodford County Schools. With this change, we will now be stocking age appropriate over-the-counter medications in our nurse offices. For the student to receive these medications, a Healthy Kids Clinic consent must be on file.

While the school’s medication administration procedure manual clearly defines most situations relating to medication administration, the school administrator, in collaboration with the school nurse and/or district personnel reserve the right to evaluate any medication/medical procedure performed on school premises. Failure to follow the school’s procedure for registering medications could result in disciplinary action outlined in the **Code of Acceptable Behavior and Discipline** relating to possession of controlled substances, possession of non-controlled substances, and possession of simulated controlled substances or simulated unauthorized drugs.

To ensure that all board policies and procedures are being followed for the safety of each child, the following procedures for administering any medications will be closely followed:

1. Parents/legal guardians are required to deliver all medication to the school office and register it with that office. In the event a parent/legal guardian can’t deliver the medication to school, the medication must be in the original bottle in a sealed envelope with the student’s name on the outside and given to the appropriate school personnel (school nurse or designated school personnel). Each medication must be brought and stored in its original container. This applies to prescription and non-prescription drugs. Every medication will be stored in a locked cabinet, according to state and federal regulations. Each dose will be recorded and filed according to board policy. The label on the container must contain the following: child’s name, name of medication, physician’s name, date of authorization, dosage schedule, and date of expiration. In accordance with a specified procedure in the medication administration procedures, a student may be permitted to carry emergency, time sensitive medication (e.g., inhaler, insulin, digestive enzymes, epi-pen) for a significant medical problem deemed necessary by a physician. Important: A physician’s statement verifying the need for the student to carry the medication will be required and will be kept in the student’s file. All other medications must remain in the school nurse office.
2. To administer OTC medications that the nurse keeps in stock, we must have a signed consent form on file for the student. If an FDA approved OTC medication is needed that is not kept in stock in the nurse office, then we will need a prescribed medication form completed by the doctor.
3. Parents are required to submit a permission form, completed and signed by a physician and the parent, for all prescription medication at the time it is delivered to the school.
4. Parents and school personnel are required to sign a “Controlled Substances” log indicating the number of pills the school received (the pills will be counted by school personnel in the presence of the parent) each time a controlled substance is brought to the school to be administered to a child.

According to Board Policy 9.2241, students may take medication that is brought from home with signed approval from a physician and parent. Our procedures in dispensing medication follow the Kentucky Department of Education School Health Services Manual, which suggests to schools “prescription medications should be accepted on an individual basis and administered only as prescribed on the physician’s authorization. Non-prescription (over-the-counter) medications may also be accepted and given on an individual basis with a completed authorization on file with a parent signature.

Woodford County Schools defines medication to mean “any prescription or over the counter medication which medical care source deems essential to be administered during school hours.”

The intent of this policy is to discourage students from bringing prescription and non-prescription medicines to school or administering such medications to themselves without the assistance of school officials. Neither the Woodford County Schools, nor any of its employees, are responsible for the improper self-administration of prescription or non-prescription medications at school.

Parents must register ALL MEDICATION (prescription and non-prescription) at the school’s office. Completed medication permission forms must be turned in at the same time the medication is delivered to the school. The necessary forms and instructions for completion may be obtained at the school’s office (all forms require a doctor’s signature.). The Nurse can give over the counter medications provided by the Healthy Kids Clinic when a consent has been filled out. There can be no verbal consent from the guardian to give medication. If there is an over the counter medication needed and not offered by the Healthy Kids Clinic, a doctor has to fill out a medication administration form. If a controlled substance medication is to be kept and dispensed by the school staff, then **it must be counted by the parent/guardian and the school’s designated personnel**. All medications shall be in the **original container**. WCHS staff will dispense medication only when it has been delivered by the parent/guardian and has been properly registered at the school’s office.

Head Lice Management Procedures

1. The child will not return to the classroom if live lice are found. (Children with nits only will return to class.)
2. The parent/guardian will be called to come to the school and take the child home. The school will observe confidentiality guidelines and display sensitivity.
3. When the parent/guardian arrives, the live lice on the child’s head will be shown to the parent. An information sheet will be provided to assist in treatment.
4. Upon return to school, the child will report to the office for a recheck and permission to return to the classroom. The parent/guardian will bring the child in for the recheck and wait with them until permission is granted to return to class. Teachers will not allow students to return to the classroom without the recheck and permission.
5. The coordinator or trained designee will recheck the student one (1) week from the return date. If live lice are detected at this time, the process will begin again.
6. It will be at the discretion of the coordinator at each school to agree to recheck a student’s head more than once on any given day.
7. On the day of initial dismissal, the student will be granted an excused absence. Additional days missed will be counted as unexcused absences.

Insurance

Woodford County Public Schools provides accidental insurance for athletes. Student athletes are covered if injured during practice or games. Parents and guardians may purchase additional accident insurance for their student(s).

Should your child be injured at school, the student’s primary insurance is responsible for coverage, and if purchased, the accident insurance is the secondary. Student accident insurance can minimize the risk of out-of-pocket expenses, since many health insurance policies no longer cover full hospital and medical expenses or may require a deductible or coinsurance. Please contact your school for information on purchasing accident insurance, or information can also be found on our website under parent resources.

ILLNESS AT SCHOOL

Students whose parent/guardian have signed the Healthy Kids consent, can be seen by the school nurse for non-emergency situations. In addition, these students can receive services from the Healthy Kids Clinic, which includes a visit with the Nurse Practitioner and over the counter medications.

Students whose parent/guardian have not signed the Healthy Kids consent, cannot be seen by the school nurse, except for an emergency situation.

When a student becomes ill at school, she/he should complete the nurse office visit request form in the student hub (HS, MS). The teacher will sign the student up on the nurse request form if in elementary school. The nurse will call the students down based on severity of injury or illness. The nurse/office personnel will guide the student in contacting his/her parents/legal guardians if she/he needs to leave school due to illness or to get permission to see the Nurse Practitioner. Please report any injuries occurring during the school day to the teacher in charge. An accident report must be filled out prior to the student leaving school. Students should not leave school or miss a class without notifying his/her teacher. Students may not leave school due to illness without a parent/legal guardian being contacted (HS). Leaving school without permission will be subject to disciplinary procedures.

Teachers will not send students to the nurse unless they deem it necessary due to the student’s condition.

Keeping Your Child Home Due to Illness

Please do not send an ill child to school. Your child should stay home if he/she has any of the following symptoms:

Student Symptoms/Diagnosis	Student May Return to School When...
Fever of 100.4 degrees or above	Temp. below 100.4 degrees for at least 24 hours <i>without the use of Tylenol or Motrin.</i>
Vomiting	Symptom-free for 24 hours
Diarrhea	Symptom-free for 24 hours
Contagious disease being treated with antibiotic	24 hours after first dose of antibiotic and fever free for 24 hours or as directed by doctor
Deep “barking-like” cough or difficulty breathing	Symptom-free or 24 hours after first dose of antibiotic
Diagnosed strep throat	24 hours after first dose of antibiotic
Unusually tired, fussy, or pale	Symptom-free
Eye drainage	Symptom-free, 24 hours after first dose of antibiotic or as directed by doctor.
New or sudden undiagnosed rash or rash with fever	Rash disappears, diagnosed non-contagious by doctor, or 24 hours after first dose of medication with area covered.
Ringworm	24 hours after beginning treatment with anti-fungal medication with affected areas covered.
Lice	After treatment and removal of lice. Upon return to school, must be checked by trained office staff before being cleared to stay at school.

Please note some students have serious medical conditions that can become life threatening when exposed to certain conditions. Please alert the school office if your child has measles, Rubella, chicken pox/shingles, whooping cough, or any other condition of concern.

Immunizations

State law requires all students enrolled in public schools to have a current immunization certificate on file with the school. Parents/legal guardians will be notified by the school nurse of a certificate expiring. Any student attending without a current certificate will not be allowed to attend classes and the parent/legal guardian will be notified.

All classes missed due to not having an updated certificate will be unexcused.

Guard Against Meningitis

Parents in Woodford County should be aware of a potentially fatal bacterial infection that strikes teenagers and college students at a higher rate than other age groups.

Meningococcal disease, commonly known as meningitis, can be misdiagnosed as something less serious because early symptoms are similar to those of influenza or other common viral illnesses. Symptoms include high fever, headache, nausea and stiff neck.

The disease can come on quickly and may cause death or permanent disability (brain damage, organ failure, loss of hearing and limb amputation) within hours of the first symptoms. Although the disease is rare, it can be prevented through vaccination.

Meningococcal disease is spread by air droplets and direct contact with secretions from infected persons, through coughing without covering the mouth and kissing. Teenagers and college students can reduce the risk of contracting the disease through immunization and by not sharing personal items such as food utensils, water bottles and drinking glasses.

A safe and effective vaccine is available to protect against four of the five strains of bacteria that cause meningococcal disease. Although teens and college students are at greater risk for contracting the disease, up to 83 percent of the cases in this age group may be prevented through immunization.

Kentucky law now requires one dose of meningococcal vaccine for sixth grade entry, 11 or 12 years or older.

For more information about meningococcal disease, parents should consult their child’s physician, school nurse or local health department staff. Information also is available online from these organizations:

- American Academy of Family Physicians, www.aafp.org
- American Academy of Pediatrics, www.aap.org
- Centers for Disease Control and Prevention, www.cdc.gov
- Meningitis Foundation of America, www.musa.org
- National Association of School Nurses, www.nasn.org
- National Foundation for Infectious Diseases, www.nfid.org
- National Meningitis Association, www.nmaus.org

In addition, the Kentucky Department of Education provides links to this information and the above web addresses from its Website at www.education.ky.gov.

Woodford Educational Endowment Foundation (WEEF)

*Supporting “Excellence in Education”
for all Woodford County Public School Students*

The Woodford Educational Endowment Foundation (WEEF) is dedicated to providing all Woodford County Public School students access to high-caliber events to expand knowledge and create a deeper appreciation for the performing arts. We look forward to continuing to schedule fine arts performances for Woodford County Public School students. In addition, WEEF will once again be funding it’s Mini-Grant program, a program that provides money for unfunded needs in Woodford County classrooms K-12. Through this program, grant applications are accepted for up to \$500 per classroom and are awarded to faculty at the classroom level. In past years, WEEF’s Mini-Grants have funded science kits for the high school, large maps for the middle school, and books, software and teaching guides for all elementary schools.

Founded in 1994 by a group of dedicated parents, WEEF’s mission is to ensure that innovative, high-quality education is delivered to public school students throughout Woodford County Public Schools. With the support of its sponsors, WEEF has given more than \$300,000 to Woodford County Public Schools through Mini-Grants and sponsored fine arts performances.

Funding for WEEF projects comes from the generous sponsors of the annual WEEF Golf Event hosted by City National Bank and from private donations. Please consider making a tax-deductible donation by mailing a check payable to WEEF to P.O. Box 1120, Versailles, Ky. 40383. To learn more about WEEF or to volunteer, please contact Silas Hart at silashart@windstream.net.

Woodford County Public Schools Directory 2026-2027

BOARD OF EDUCATION MEMBERS

Adam Brickler, Chair.....	adam.brickler@woodford.kyschools.us.....	615/517-4807
Ambrose Wilson IV, Vice-Chair.....	ambrose.wilson@woodford.kyschools.us.....	859/846-9617
KT Gould.....	kt.gould@woodford.kyschools.us.....	859/420-9500
Sarah McCoun.....	sarah.mccoun@woodford.kyschools.us.....	859/846-4152
Sherri Springate.....	sherri.springate@woodford.kyschools.us.....	937/213-2919

SUPERINTENDENT'S OFFICE

180 Frankfort Street, Versailles, KY 40383

Lori Jones, Superintendent.....	879-4600 (ext. 2103)
Jessie Rayburn, Administrative Assistant.....	879-4600 (ext. 2102)
Elaine Bailey, Public Information/Communications Officer.....	879-4600 (ext. 2121)

STAFF SERVICES AND OPERATIONS

180 Frankfort Street, Versailles, KY 40383

Josh Rayburn, Chief Operations Officer.....	879-4600 (ext. 2120)
Lisa Slama, Administrative Assistant for District Operations.....	879-4600 (ext. 2154)
Suzanne Huff, Employee Benefits Specialist.....	879-4600 (ext. 2109)
Loretta Warner, District Network Administrator.....	879-4600 (ext. 2122)
LaShannon Stratton, District Student Information Systems Coordinator.....	879-4600 (ext. 2123)
Liz Pitcher, Systems Analyst.....	879-4600 (ext. 2119)
Courtney Quire, Food Service Coordinator.....	879-4600 (ext. 2236)
Janet Caudill, Assistant Food Service Coordinator.....	879-4600 (ext. 2118)
Sherman Green, Maintenance Supervisor.....	879-4600

FINANCIAL SERVICES

180 Frankfort Street, Versailles, KY 40383

Jason Gribbins, Director of Finance.....	879-4600 (ext. 2114)
Anita Mize, Assistant Finance Director.....	879-4600 (ext. 2115)
Penny Bennett, Accounts Payable.....	879-4600 (ext. 2117)
Sara Martin, Payroll Clerk.....	879-4600 (ext. 2112)
Katie Slone, Payroll Clerk.....	879-4600 (ext. 2113)

CURRICULUM AND INSTRUCTION

180 Frankfort Street, Versailles, KY 40383

Ryan Asher, Chief Academic Officer.....	879-4600 (ext. 2106)
Susan Tracy, Director of Student Achievement.....	879-4600 (ext. 2107)
Scott Hundley, Coordinator of Curriculum, Instruction, and Assessment.....	879-4600 (ext. 2231)
Amy Oates, MTSS Coordinator.....	879-4600 (ext. 2233)
Dana Christian, Administrative Assistant.....	879-4600 (ext. 2105)

STUDENT SERVICES

180 Frankfort Street, Versailles, KY 40383

Logan Culbertson, Director of Student Services (DPP).....	879-4600 (ext. 2234)
Jill Hargis, Social Worker/Assistant to DPP.....	879-4600 (ext. 2111)
Darlene Givens, Secretary.....	879-4600 (ext. 2101)
Sara Swinford, District Social Worker.....	879-4650 (ext. 5207)
Crissie Evans, District Health Coordinator.....	879-4690 (ext. 2108)
Elizabeth Burton/Sandra Southworth, Home/Hospital Teachers.....	879-4600
Steve Sutton, WCPS Chief of Police.....	879-4600

SPECIAL EDUCATION DEPARTMENT/PSYCHOLOGICAL SERVICES

180 Frankfort Street, Versailles, KY 40383

Tracey Francis, Director of Special Education.....	879-4600 (ext. 2125)
Nancy Alspach, School Psychologist.....	879-4600 (ext. 2127)
Madison McGoldrick, School Psychologist.....	879-4600 (ext. 2126)
Katie Moore, School Psychologist.....	879-4600 (ext. 2128)
Cory Longstreth, Administrative Assistant.....	879-4600 (ext. 2124)
Libby Haas, Special Education Clerk.....	879-4600 (ext. 2129)
Sandra Southworth, 504 Coordinator.....	879-4600 (ext. 2130)

TRANSPORTATION DEPARTMENT

207 Simmons Street, Versailles, KY 40383

William Slone, Director of Transportation.....	879-4647 (ext. 4002)
Robert Woodrum, Vehicle Maintenance Supervisor.....	879-4647 (ext. 4039)
Cindy Peal, Secretary/Data Assistant.....	879-4647 (ext. 4001)
Sandra Zeefe, Transportation Training Coordinator.....	879-4697 (ext. 4003)

COMMUNITY EDUCATION PROGRAMS/PRESCHOOL/ADULT EDUCATION

Kim Johnson, Coordinator of District Programs/Preschool Director.....	879-4600 (ext. 2148)
Miranda Fazio, Preschool Secretary/Bookkeeper.....	879-4699 (ext. 2147)
Ashley Sullivan, Community Ed Program Manager/Community Liaison.....	879-4628 (ext. 6784)
Yesenia Flores (Advocate)/Nabit Flores (Assistant)/Elluz Lopez (Assistant) - Migrant Program.....	859-753-6021/753-1388
Lourdes Mackliff, Parent Liaison/Interpreter.....	859-753-7442
Adult Education/GED/ESL - KCTCS - 300 North Main Street, Versailles, KY.....	859-256-3765

FAMILY RESOURCE CENTERS

Celine Galvan, Family Resource.....	Simmons Elem/Northside Elem.....	879-4677 (Simmons)
.....		879-4697 (Northside)
Deann Watts, Family Resource.....	Huntertown Elem/Southside Elem.....	879-4687 (Huntertown)
.....		879-4668 (Southside)
Angela Reed, Secretary.....	Elem Family Resource Centers Secretary.....	879-4677 (Simmons)
Zoe Zamora, MS/SHA/WVLA Family Resource.....	Woodford County Middle School/Safe Harbor.....	879-4650/879-4694
Torie Hundley, HS Family Resource.....	Woodford County High School.....	879-4630 (ext 3169)

SCHOOLS, PRINCIPALS, COUNSELORS AND SUPPORT STAFF

WOODFORD COUNTY HIGH SCHOOL (GRADES 9 - 12)

145 School House Road, Versailles, Ky. 40383; 879-4630

Tyler Reed, Principal.....	879-4630 (ext. 3010)
Amanda Best, Assistant Principal.....	879-4630 (ext. 3103)
Clay Mattingly, Assistant Principal.....	879-4630 (ext. 3006)
Christopher O'Bryan, Assistant Principal.....	879-4630 (ext. 3012)
Emily Porter, Bookkeeper.....	879-4630 (ext. 3011)
Shannon Brehm, Secretary.....	879-4630 (ext. 3002)
Amanda Glass, Secretary.....	879-4630 (ext. 3005)
Jessica Greathouse, Secretary.....	879-4630 (ext. 3001)
Caitlyn Adkins, Guidance Counselor.....	879-4630 (ext. 3166)
Melanie Burch, Guidance Counselor.....	879-4630 (ext. 3165)
Emily Grimes, Guidance Counselor.....	879-4630 (ext. 3167)
Amy Iwahara, Guidance Secretary/Registrar.....	879-4630 (ext. 3164)
Don Offutt, Social Worker.....	879-4630 (ext. 3168)
Dana Hash, Attendance/IC Clerk.....	879-4630 (ext. 3004)

WOODFORD COUNTY MIDDLE SCHOOL (GRADES 6 - 8)

100 School House Road, Versailles, Ky. 40383; 879-4650

Rebecca Preston, Principal.....	879-4650 (ext. 5010)
Kyle Norton, Assistant Principal.....	879-4650 (ext. 5011)
Dennis Wallace, Assistant Principal.....	879-4650 (ext. 5003)
Brent Meyer, Bookkeeper.....	879-4650 (ext. 5943)
Andrea Bertram-Sutherland, Secretary.....	879-4650 (ext. 5001)
Keely Harris, Guidance Counselor.....	879-4650 (ext. 5203)
Rachel Smith, Guidance Counselor.....	879-4650 (ext. 5205)
Kristina Brookshire, Guidance Secretary/Registrar.....	879-4650 (ext. 5201)
Karen Marsee, Attendance/IC Clerk.....	879-4650 (ext. 5005)

SAFE HARBOR ACADEMY/WOODFORD VIRTUAL LEARNING ACADEMY (GRADES 6-12)

180 Frankfort Street, Versailles, Ky. 40383; 879-4694

Kristen Wilson, Principal of Alternative Programs.....	879-4600 (ext. 4027)
Hannah Phillips, SHA Guidance Counselor.....	879-4600 (ext. 3127)
Kari Householder, WVLA Counselor/Social Worker.....	879-4600
Crystal Campbell, Secretary.....	879-4600 (ext. 4032)

HUNTERTOWN ELEMENTARY SCHOOL (PRESCHOOL-GRADE 5)

120 Woodburn Hall Drive, Versailles, Ky. 40383; 879-4680

Ryan Wilson, Principal
Amanda Nugent, Administrative Dean
Neal Fannin, Guidance Counselor
Linzi Said, Bookkeeper
Claire Osbourne, Secretary
Brent Roberts, Attendance/IC Clerk

NORTHSIDE ELEMENTARY SCHOOL (PRESCHOOL - GRADE 5)

500 Northside Drive., Midway, Ky. 40347; 879-4690

Robin Taylor, Principal
Lerin Parker, Administrative Dean
Kenna Love, Guidance Counselor
Eudora "Teter" Montgomery, Secretary
Jessica Carmickle, Bookkeeper
Julie Brangers, Attendance/IC Clerk

SIMMONS ELEMENTARY SCHOOL (PRESCHOOL - GRADE 5)

830 Tyrone Pike, Versailles, Ky. 40383; 879-4670

Joe Albert, Principal
Kim Ford, Administrative Dean
Carrie Apple, Guidance Counselor
Dana McGowan, Bookkeeper
Wendy Bernard, Secretary
Kimberly Timbrook, Attendance/IC Clerk

SOUTHSIDE ELEMENTARY SCHOOL (PRESCHOOL - GRADE 5)

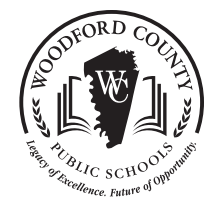
1300 Troy Pike, Versailles, Ky. 40383; 879-4660

Paige Samples, Principal
Mackenzie Durr, Administrative Dean
Bianca Bargo, Guidance Counselor
Tacia Keeton, Guidance Counselor
Samantha Vertrees, Bookkeeper
Kristin Cranmer, Secretary
Jacob Christian, Attendance/IC Clerk



Woodford County Public Schools

2026-2027 District Assessment Calendar

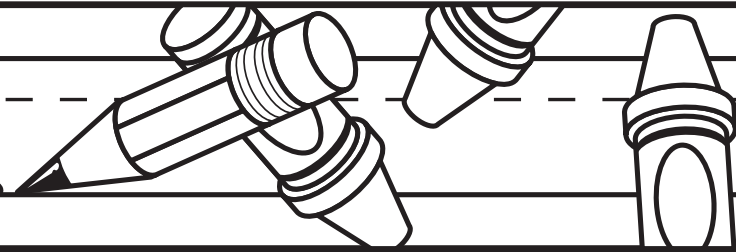


Month	Assessment	Assessment Window	Grade Level(s)
August	Kindergarten Screening	August 3-7	Incoming Kindergarten
	HS Universal	August 17-21	9-12
	Universal Screeners # 1 i-Ready 1-5	August 24 - Sept 4	1-5
September	Universal Screeners #1 - iReady 6-8	September 2 - 12	6-8
	Universal Screeners # 1 i-Ready K	September 8-11	K
	Social-Emotional Screener	September 28 - October 2	K-12
October	TAR (Alternate Assessment)	October 12–December 22	11
	PELI: Oral Language Screener	October 13 - 23	Preschool
	PSAT	October 15	10 (optional for 9 & 11)
	Cogat Screener	October 19 - 23	3
	District Learning Walks	October 1 - 30	K-12
November	AKSA Window 1	November 9 - December 18	K-12
December	Universal Screeners # 2 i-Ready K-8	December 7 - December 18	K-8
	PELI: Oral Language Screener	December 1 - December 18	Preschool
	Common Midterms	TBD	High School Courses
January	High School Universal	January 5-15	9-11
	ACCESS State test	January 5 - February 12	K-12 English Learners
	NNAT (Naglieri)	January 19 - 22	3
	PELI: Oral Language Screener	January 19 - 29	Preschool
February	Social-Emotional Screener	February/March	K-12
	District Learning Walks	February 1 - 26	K-12
	IOWA: ELA, Math, Science, SS & Additional COGAT	February 1 - 19	3rd Grade
	College Entrance Admission Exam State Required (SAT or ACT)**	TBD	11
March	EOP	TBD	9-12
April	Universal Screeners # 3 i-Ready 3-8	April 19-30	3-8
	AKSA Window 2	April 14 - May 21	K-12
	PELI: Oral Language Screener	April 26 - May 7	Preschool
May	KSA*State Test	Last 14 Instructional Days	3-8, 10, 11
	Universal Screener #3 i-Ready K-2	Last 14 Instructional Days	K-2
	Math Placement Exam	TBD	5, 8
	Common Final Exams	TBD	High School Courses

*Dates are subject to minor adjustments due to schedule changes related to school cancellations, but outside of those circumstances, should remain consistent.

**Specific Assessment Window dates have not been set by the state.

Back 2 School



GOVERNMENT DIRECTORY

VERSAILLES

CITY OF VERSAILLES

Laura Dake, Mayor
196 S. Main St.
Versailles, KY 40383
859-873-5436

<https://versailles.klc.org>

City Council: Chantel Bingham, Mary Bradley,
Lisa Johnson, Gary Jones, Ann Miller, Fred Siegelman

COOPERATIVE EXTENSION SERVICE

Woodford County
184 Beasley Drive
Versailles, KY 40383



Cooperative
Extension Service

859-873-4601

Email: woodford.ext@uky.edu

<https://extension.mgcafe.uky.edu/woodford>

WOODFORD COUNTY CLERK

Sandra V. Jones
103 S. Main St., Courthouse Room 120
Versailles, KY 40383
859-873-3421

Sandra.jones@ky.gov

PROPERTY VALUATION ADMINISTRATOR (PVA)

John Paul Coyle
103 S. Main St., Courthouse Room 108
Versailles, KY 40383
859-873-4101

JohnPaul.Coyle@ky.gov

<https://www.qpublic.net/ky/woodford/>



WOODFORD CO. CONSERVATION DISTRICT

Agriculture Resource Building
180 Beasley Road
Versailles, KY 40383
859-873-4941, Ext. 3

www.woodfordcd.org

www.facebook.com/woodfordcd



WOODFORD CO. JUDGE/EXECUTIVE

James Kay
103 S. Main St., Courthouse
Versailles, KY 40383
859-873-4139
judgekay@woodfordcountky.gov
www.woodfordcounty.ky.gov

WOODFORD CO. CIRCUIT COURT CLERK

Sarah Wilhoit Littrell
130 Court St.
Versailles, KY 40383
859-873-3711
sarahlittrell@kycourts.net
www.courts.ky.gov

VERSAILLES-WOODFORD CO. PARKS AND RECREATION DEPARTMENT

Falling Springs Center
275 Beasley Drive
859-873-5948
www.vwcparksrec.com

MIDWAY

CITY OF MIDWAY

Grayson Vandegrift, Mayor
426 S. Winter St.
Midway, KY 40347
859-846-4413

www.meetmeinmidway.com

Council Members:

Kaye Nita Gallagher, Patrick Hall, Logan Nance,
Mary Raglin, Steve Simoff, Ian VanSteenberg

Have a Great Year!



The City of Midway

426 S. Winter Street, Midway, KY 40347
859-846-4413 | www.meetmeinmidway.com

Welcome Back Students!



VERSAILLES

est. 1792

196 South Main Street, Versailles, KY 859-873-5436 www.versaillesky.com

Volunteers

DEFINITION

Volunteers are persons who do not receive compensation for assisting in school or District programs.

Teacher education students or students enrolled in an educational institution who participates in observations and educational activities under direct supervision of a local school teacher or administrator in a public school shall not be considered volunteers.

SUPERVISION

All volunteers shall provide assistance only under the direction and supervision of a member of the professional administrative and teaching staff.

RECORDS CHECK

A state criminal records check and a clear CA/N check shall be conducted on all volunteers who have contact with students on a regularly scheduled and/or continuing basis, or who have supervisory responsibility for children at a school site or on school-sponsored trips.

Pursuant to KRS 160.380, the Superintendent/designee also may require volunteers to submit to a state and national criminal (fingerprint) history background check. With prior approval of the Superintendent/designee, the background checks will be conducted at District expense. Otherwise, except as stated previously, the volunteer must pay for the background checks.

No volunteer shall be utilized to supervise students, or deemed to have the authority to supervise students, unless the volunteer has been designated to supervise students by the Principal and approved by the Superintendent/designee, and the volunteer has undergone the required records check.

If you would like to be a volunteer, you can fill out our electronic volunteer form located on our district website or visit the Woodford County Board of Education office at 180 Frankfort Street. Background checks are good for three (3) years. **The cost of the background check is \$20 plus a credit card processing fee.** If you have any questions about volunteering, please feel free to call the Woodford County Board of Education Office.

Community Education Program

Extending Education and Meeting Needs

The Woodford County Schools Community Education Program strives to create a climate of learning that improves the quality of life in Woodford County.

An advisory council comprised of volunteers representing different segments of the community helps guide the program toward meeting its mission. Every other year, Community Education surveys the community to determine unmet needs that can be addressed through our programming.

Local citizens who would like to teach others about a skill or area of expertise are urged to contact Community Education to explore offering classes to the community.

Community Education assists the schools and working with parents on a variety of initiatives like the Reality Store program for middle school students. In partnership with Woodford County Library and First 5 Woodford (the Early Childhood Council of Woodford Co.), Community Education offers programs for our youngest learners, such as "Ready K" events. For more information about these programs and volunteer training information, please contact your child's school or the Community Education Director, Kim Johnson (kim.johnson@woodford.kyschools.us), at Central Office at 180 Frankfort Street.

Community Education also runs Explorer Time Company, a state-licensed and All-Stars quality-rated after-school child care program, at each elementary school in the district. For more information see the ETC article in this publication or check the Community Education website listed below.

The Community Education office is located at Huntertown Elementary School. For more information, please contact the Program Manager, Ashley Sullivan, at:

Phone: (859) 879-4628

E-mail: ashley.sullivan@woodford.kyschools.us

Fax: (859) 873-1328

Web page: https://www.woodford.kyschools.us/87178_2

Office Location: Huntertown Elementary, 120 Woodburn Hall Dr., Versailles, KY 40383

Snow Day Procedures

The Woodford County Board of Education has approved certain procedures for periods of inclement weather.

While it is the hope of the board and the administrative staff that the schools be open every day, student safety will always be given primary consideration under the "snow day" plan.

This article helps both students and parents understand the policies and practices during periods of inclement weather.

What is the superintendent authorized to do in dealing with periods of inclement weather?

1. Close all of the schools if conditions warrant such action.
2. Use a Non-Traditional Instruction (NTI) Day, please see article for more information on NTI days.
3. Delay the opening of school by one or two hours.
4. Dismiss school early under certain carefully monitored conditions.

How will parents and students be informed about the superintendent's decision during periods of bad weather?

The superintendent and their staff will evaluate weather and road conditions, will send out a ParentSquare message, and contact the news media prior to 6:00 a.m. when the school day is altered.

Notification will be made on the school district's home page at woodford.kyschools.us

Families of current students and staff whose phone numbers are in Infinite Campus will be notified via ParentSquare and the automated telephone calling system.

Parents and students are urged to visit the district's website, ParentSquare, or watch local television stations for weather and school information when inclement weather conditions prevail.

Please note: Parents and students are urged *not to call* the radio or TV stations, schools, bus garage, Board of Education office, or superintendent on days of inclement. This can prevent the relay of information regarding road conditions, school closings and accidents.

What is the responsibility of the parent when any part of the snow plan is in effect?

The parent is the final judge of whether his or her child will be in attendance when there is a delayed opening or when school is held during inclement weather. Under these conditions school will be in session, and the parents must use their best judgment in determining whether the child will attend school.

Parents should be keenly aware of the estimated time of pickup and delivery so that children can be assisted if necessary.

In cases of delayed opening of school, parents should make arrangements to have children cared for until buses run. Parents must also realize that if school officials deem it unsafe to open school, even after a two-hour delay, all schools will be closed. Parents must make provision to have children taken care of in these circumstances.

How will the Woodford County Board of Education deal with a student who is absent on a day when?

1. **The opening of school has been delayed?**
2. **Certain bus routes are not run?**
3. **School is in session during inclement weather?**

By law, the student will be counted absent for student accounting purposes. However, the absence will be treated as an excused absence, and it will be the child's responsibility to make up any missed work.

When schools are closed, is anyone on duty at the schools?

Yes, the custodial staff is on duty

Notifications are sent out on our district's website and through ParentSquare

Notifications are sent out on our district's website and through ParentSquare

Extended School Services in Woodford County Public Schools

The Extended School Services (ESS) program is designed to assist individual students who are having difficulty in one or more content areas. It specifically targets students who have been retained or are at risk of being retained, those that are at risk of dropping out of school, and low performing students. The availability of ESS services is extended to all students meeting the specified criteria. ESS programs may take the form of extra instructional time outside of regular school hours or services may be offered during the regular school day. If you would like more information concerning this program, contact the school principal or ESS coordinator at your child's school.



UK Cooperative Extension Service

Family & Consumer Sciences

4-H Youth Development

Horticulture

Agriculture & Natural Resources

Woodford County Extension Office

184 Beasley Drive, Versailles, KY 40383-8992

Office: (859) 873-4601 • Fax: (859) 873-8936

woodford.ext@uky.edu

<http://extension.mgcafe.uky.edu/woodford>



Compliments of

John Paul Coyle
WOODFORD COUNTY PVA

DEPUTIES:

Hope Elliott • Greg Richardson
Ann Wilson

103 S. Main Street, Courthouse, Versailles • 859-873-4101

Have a Safe and Happy School Year!



Versailles Police Department

239 North Main Street

859-873-3126

ETC: Explorer Time Company

Award-winning after-school enrichment program



ETC is an after-school childcare and enrichment program where kids have fun while learning. The program serves students, kindergarten through fifth grade, from the time school is dismissed until 6 p.m. at each of the four public elementary schools.

Each ETC site is state-certified and licensed. Children have a safe, structured environment where they can enjoy planned activities, physical exercise, homework time, and snacks.

Woodford County's ETC program gained statewide recognition in past years by winning the Outstanding After-school Program Award given by the Kentucky Community Education Association. In winning the award, ETC was cited for its curriculum of enrichment that includes homework help, art, discovery centers, games, and community service. Each ETC site has also received an All-Stars quality rating from the state of Kentucky. The All-Stars program rewards childcare organizations that go above and beyond basic child care regulatory requirements.

We recommend that families enroll well before school starts to ensure that a spot can be reserved. Due to a continued staffing shortage, there could be a wait list at certain sites. Currently, we are only offering full-time tuition. CCAP tuition assistance payments are accepted.

In addition to after-school sessions, ETC typically serves students on in-service days, Fall Break, part of Winter Break, and other days when school is scheduled to be closed per school calendar. The program does not operate during Spring Break or snow/NTI days (may change at discretion of the superintendent).

ETC has served Woodford County students for more than 30 years and is operated by the school district's Community Education Program.

Children must be registered before they can attend ETC sessions. To register or receive more information, contact Ashley Sullivan or visit the Community Education Webpage at – https://www.woodford.kyschools.us/87178_2

Phone: (859) 879-4628

E-mail: ashley.sullivan@woodford.kyschools.us

Office Location: Huntertown Elementary
120 Woodburn Hall Dr., Versailles, KY 40383

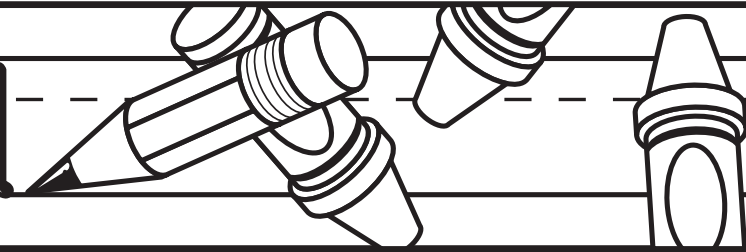
FOOD SERVICES PROGRAM

Students will be allowed 10 school days to accrue a negative balance on their meal account. Parents or guardians will receive ParentSquare notifications via email, phone call, and text when balances are negative.

The district will offer flexible payment options, including online payments, payment plans, and assistance applying for free or reduced-price meals.

Meal Elementary:	Breakfast – \$2.00 Lunch – \$3.00
Meal Middle:	Breakfast – \$2.00 Lunch – \$3.00
Meal High & Safe Harbor:	Breakfast – \$2.00 Lunch – \$3.25
Reduced	Breakfast – \$.30 Lunch – \$.40

Back 2 School



English Learners Program

Woodford County provides teachers and instructional assistants to provide additional instruction in English and curriculum content to our English Language Learners (ELL). In addition, the District Spanish Interpreter will provide support at the secondary level and family support across all schools. ELL family meetings will take place throughout the school year. For information regarding ELL services, contact Lourdes Mackliff, Family Liaison, at (859) 753-7442 or by email at lourdes.mackliff@woodford.kyschools.us, or Sarah Rall, ELL Department Head, at (859) 879-4650 ext. 5622 or by email at sarah.rall@woodford.kyschools.us.

El condado de Woodford proporciona maestros y asistentes de instrucción para proporcionar instrucción adicional en inglés y contenido curricular a nuestros estudiantes del idioma inglés (ELL). Además, el intérprete de español del distrito proporcionará apoyo a nivel secundario y familiar en todas las escuelas. Las reuniones familiares de ELL se llevarán a cabo durante todo el año escolar. Para obtener información sobre los servicios de ELL, comuníquese con Lourdes Mackliff, enlace con las familias, al (859) 753-7442 o by email at lourdes.mackliff@woodford.kyschools.us, o Sarah Rall, jefa del departamento de ELL, al (859) 879-4650 ext. 5622, o sarah.rall@woodford.kyschools.us.

Out-of-District Student Enrollment

Parents/Guardians of children that do not live in Woodford County may request tuition status, which may or may not be approved. Students requesting tuition status must return a completed "Tuition Student Application" form to the Woodford County Board of Education. If an out-of-county employee of Woodford County Schools has a student who wants to attend school in Woodford County, an "Out of County Open Enrollment" application form must be completed via google form.

Students within Woodford County must attend school in the attendance area in which they live unless approved for open enrollment at Northside during the open enrollment window. If a student moves within Woodford County during the school year, the student may complete the year in the school where they started the year provided, they notify the Principal of the change in address, maintain regular attendance, make satisfactory progress in all subjects enrolled, and refrain from causing any disciplinary problems. The parents will also be responsible for transportation to and from school if attending a school outside of their designated attendance area. The student must enroll in the new school next year.

GIFTED AND TALENTED

Woodford County Public Schools is committed to supporting students who have been identified as demonstrating or having the potential to perform at exceptionally high levels. Primary students (PreK- grade 3) are screened and selected as high potential learners, and students in grades 4-12 are formally identified for services in one or more of the following areas: general intellectual aptitude, specific academic aptitude, creativity & divergent thinking, leadership, and/or visual & performing arts. Students are identified and provided services based on criteria outlined in 704 KAR 3:285.

Adult Ed/GED

Woodford County will continue to partner with Kentucky Community and Technical College System (KCTCS) in Versailles to provide classes for adults ages 18 and over who would like to earn a GED, learn English as a second language, or prepare to enter college or the workforce. Our caring staff provides personalized advising and instruction to help you meet your educational and career goals.

Visit our website woodford.kyschools.us > Departments > Adult Education or call KCTCS at (859) 256-3765 for more information.

Substitute Employment

The Woodford County Board of Education is accepting applications for substitute employees. If interested, please visit www.woodford.kyschools.us and click on "Employment". From there you may find and apply for substitute vacancies.

If you have any questions, please reach out to the Staff Services Department at 859-879-4600.

Woodford County Public Schools Bus Route Schedule 2025-2026

William Slone, Director of Transportation

Telephone: 859-879-4647

Bus routes are configured by elementary school attendance areas. Bus numbers and a.m. pick up times are listed by road name alphabetically and are posted on our transportation web site page at https://www.woodford.kyschools.us/87190_2. If your street is not listed the bus may not travel your road. Any road that is listed with an "*" means that your road is not traveled and pick-up/drop-off locations are at the corners of the main thoroughfare. Please call us if you are unclear about your student's pick-up/drop-off location.

Routes may need to be adjusted as needed in the first few weeks of school. Updates will be posted online.

REGULATIONS FOR PUPILS RIDING SCHOOL BUSES

The right of all pupils to ride a school bus is conditioned on their good behavior and observance of the following rules and regulations. The school bus is an extension of the school and regulations for classroom behavior is carried forward onto the bus. Any pupil who violates any of these will be reported to the school principal for discipline. Pupils and Guardians should also refer to the WCPS Code of Acceptable Behavior and Discipline for further details.

1. The driver is in full charge of the bus and the pupils. Pupils shall obey the drivers' instructions cheerfully and promptly.
2. Pupils shall occupy the space assigned to them by the driver.
3. Pupils carry-on items shall be held in their laps. A list of band items allowed on the bus is listed on the Transportation webpage. Sports equipment on regular routes must be able to be held in the students laps and/or placed on the floor between the students legs. Loose sports equipment will not be transported.
4. When pupils enter the bus, they shall proceed promptly to their assigned seats.
5. Pupils shall be on time, the bus cannot wait for those who are tardy. Pupils need to be at the bus stop location 5-10 minutes before the bus's scheduled arrival time. Pupils shall remain seated until the bus has come to a complete stop before leaving their seats to get off the bus.
6. For safety reasons, pupils shall not extend their arms, legs or heads out the bus windows.
7. Pupils shall not change from one seat to another while the bus is in motion unless given permission to do so by the bus driver.
8. Use of tobacco products, vaping or drugs is prohibited.
9. Profane or indecent language is prohibited.
10. Pupils should not throw paper or any other rubbish on the floor of the bus or out the windows.
11. Pupils shall not mar or otherwise deface the bus.
12. Pupils may use electronic devices on the bus with the volume off or with head phones and at the discretion of the bus driver.
13. No eating, gum chewing or candy is allowed on the school bus. Drinking from a dispenser that does not have a pop up or permanent straw or removable lid is acceptable, but not while the bus is in motion.
14. Should any pupil persist in violation any of these regulations it shall be the duty of the driver to notify the principal, and after due warning has been given to the pupil, the principal shall then forbid such disobedient pupil the privilege of riding the bus until permission to ride again has been given by the Board of Education. Written notice of the action of the principal shall be furnished to the guardians through the Board of Education, but such notice need not precede action by the principal.

PRESCHOOL

Preschool is held at the elementary schools. They will ride in on the regular route bus if they are in the morning session, and we will have a bus bring them home midday. If they attend the afternoon session of preschool, we will have a bus pick them up for the midday, and they will ride the regular route buses home from the school. Monitors will be on the regular route buses to assist the preschoolers on and off the bus.

Food Services/Child Nutrition

Program Availability

We are pleased to inform you that Woodford County Schools will participate in the School Breakfast Program and the National School Lunch Program, which offer free and reduced-price meals to eligible students. This program is designed to ensure that all students have access to nutritious meals, helping them to succeed academically and stay energized throughout the day.

How to Participate in the Free/Reduced Meal Program

Families meeting specific income guidelines may qualify for free or reduced-price meals. If you do not receive a Direct Certification (SNAP, Medicaid, TANF, Foster) letter in the mail, you will need to apply for free/reduced-priced meals.

- A paper application will be provided through your school or you can access one at https://www.woodford.kyschools.us/59418_3
- You may apply at any time during the school year.
- Contact: Courtney Quire, FS Director, for additional information: courtney.quire@woodford.kyschools.us or 859 879 4600 or 180 Frankfort St., Versailles, KY 40383

Community Eligibility Program

Simmons Elementary and Safe Harbor Academy are qualified to serve free meals through the Community Eligibility Program. This means that all students enrolled in participating schools will have access to free breakfast and lunch meals for the 26/27 school year.

Household Income Form

To ensure that our school district receives the necessary federal funding for this vital program, we need your assistance. All Simmons and Safe Harbor Academy families who may qualify based on the eligibility guidelines below and did not receive a Direct Certification Letter must complete the Household Income Form to help us determine eligibility for the programs. This will also give you reduced or waived fees for technology and athletics. Your information will be kept confidential and will not affect the food benefits you currently receive.

- A paper form will be provided through your school, or you can access one at https://www.woodford.kyschools.us/59418_3
- You may apply at any time during the school year.
- Contact: Courtney Quire, FS Director, for additional information: courtney.quire@woodford.kyschools.us or 859 879 4600 or 180 Frankfort St., Versailles, KY 40383

Reduced-Price Meal Income Limits

Household Size	Annual	Monthly	Weekly
1	\$29,526	\$2,461	\$568
2	\$40,034	\$3,337	\$770
3	\$50,542	\$4,212	\$972
4	\$61,050	\$5,088	\$1,175
5	\$71,558	\$5,964	\$1,377
6	\$82,066	\$6,839	\$1,579
7	\$92,574	\$7,715	\$1,781
8	\$103,082	\$8,591	\$1,983
+ Extra person	\$10,508	\$834	\$203

Other Programs: Fresh Fruit and Vegetable Program

Simmons and Northside Elementary are recipients of the federal Fresh Fruit and Vegetable Program (FFVP) funded and regulated by the U.S. Department of Agriculture (USDA). The FFVP provides all children in participating schools with a variety of free fresh fruits and vegetables throughout the school day. It is an effective and creative way of introducing fresh fruits and vegetables as healthy snack options. The FFVP also encourages community partnerships to support the schools when they offer free fruits and vegetables to children during the school day. The goal of FFVP is to:

- create healthier food choices
- expand the variety of fruits and vegetables children experience
- increase children’s fruit and vegetable consumption

Charges

All parents shall be provided the written meal charge policy at the beginning of each school year or upon enrollment in the District for students transferring in mid-year. In addition, parents shall be advised of the available payment systems and meal prices.

The written meal charge policy shall be distributed to all school-level staff, including school nutrition employees involved in policy enforcement.

No student will be denied a regular, reimbursable meal due to insufficient funds. All students will receive the same meal, regardless of their payment status.

Students will be allowed 10 school days to accrue a negative balance on their meal account.

Parents or guardians will receive ParentSquare notifications via email, phone call, and text when balances are negative.

The district will offer flexible payment options, including online payments, payment plans, and assistance applying for free or reduced-price meals.

School staff will work proactively with families to address the underlying causes of unpaid meal charges. This may include:

- Providing information about the Free and Reduced-Price Meal Program.
- Connecting families with community resources that can provide financial assistance.

The district will explore options for covering unpaid meal charges, such as seeking grants, accepting donations, or allocating district funds. The district will make reasonable efforts to collect unpaid meal charges, but the primary focus will be on ensuring students have access to nutritious meals.

Debt collection efforts will be conducted respectfully and discreetly, in accordance with applicable laws and regulations.

Meal Elem: Breakfast- \$2.00 Lunch- \$3.00 Meal Middle: Breakfast- \$2.00 Lunch- \$3.00

Meal High & SH: Breakfast- \$2.00 Lunch- \$3.25

Reduced Breakfast- .30

Reduced Lunch- .40

Special Dietary Needs

Students whose dietary needs qualify them for an accommodation under the law shall be provided with accommodations in keeping with local procedures. A link to this form can be found on our Woodford County Public Schools website, www.woodfordschools.us, by clicking on the “Food Service” tab. Please complete this form and return it to your child’s school cafeteria manager.

Discrimination Complaints

The District does not discriminate on the basis of race, color, national origin, sex, age, or disability in its school nutrition program.

Anyone wishing to initiate a complaint concerning discrimination in the delivery of benefits or services in the District’s school nutrition program should go to the link below or mail a written complaint to the U.S. Department of Agriculture, Director, and Office of Adjudication, 1400 Independence Avenue, S.W., Washington D.C. 20250 9410 or email program.intake@usda.gov. http://www.ascr.usda.gov/complaint_filing_cust.html

District personnel shall assist parents/guardians and students wishing to file a complaint.

Wellness Committee

Would you like to make a difference and join our Wellness Committee?

Email Food Service Director **Courtney Quire**, or phone (859) 879-4600

Non-Discrimination Statement

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA’s TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

USDA is an equal opportunity provider, employer, and lender.

Volunteers

Parent volunteers are very much appreciated and a wonderful asset in the Woodford County Public School system. They attend field trips and help teachers with copying, cutting, sorting, alphabetizing, and many more tasks too numerous to mention. We have a wonderful volunteer program in Woodford County. If you would like to be a part of the volunteer program, visit our district's website to fill out a background check. Background checks are good for three (3) years. If you have any questions about volunteering or the process to become a volunteer, please feel free to call any of the schools or Woodford County Board of Education office.

*****At the time of this publication, all WCPS volunteers must abide by KRS 140.165 (SB 181) and use traceable communication or have signed opt-out forms by student's parent or guardian. Visit the district's website to learn more about Volunteering and the approved Traceable Communication. *****



Volunteer with Woodford County Public Schools

**Make a difference in the lives
of our students.**

**We value the involvement of our
parents in supporting our school
community.**

**To volunteer just scan the QR
Code and fill in the form.**

**Thank you for your support and
dedication!**

wcps.me/volunteer
<https://www.woodford.kyschools.us>
330 Pisgah Pike Versailles, KY 40383
859-879-4600

Migrant Education Program

The Migrant Education Program (MEP) in Woodford County Public Schools is a federally funded initiative (under Title I, Part C). It is designed to support highly mobile children and youth whose families move across school districts or state lines to seek temporary or seasonal work in agriculture, dairy, or commercial fishing. Key aspects of the program include:

- **Target Audience:** The program serves eligible children from birth up to age 21 or 22 (including Out-of-School Youth who have not yet completed high school). Given the local equine and agricultural landscape in Woodford County, this often involves collaboration with area farms.
- **Core Objectives:** The program's mission is to remove the barriers associated with frequent moves. It offers supplemental educational materials, helps improve reading and math proficiency, aids in English language acquisition, and assists older youth with high school graduation or GED preparation.
- **Community Support & Advocacy:** Beyond pure academics, the migrant recruiter and coordinator serve as vital links to human resources. They connect families with healthcare, community partnerships (like the local health department or public library), and host collaborative family nights to smooth the transition for these families into the Versailles community.

Notice of Religious Beliefs Excusal

A parent/guardian may request that their child be excused from instruction involving specific curricular material that the parent/guardian sincerely believes conflicts with their religious beliefs; however this does not apply to entire courses or subject areas. No provision of the local policy shall be construed to authorize the excusal of a student from curriculum, instruction, or programming required by federal law or federal regulation. All requests for excusal under this policy must be submitted in writing to the school's Principal.

Notice Regarding Moment of Silence or Reflection

Dear Parent/Guardian,

A moment of silence or reflection is required in all schools and notification of such is required by KRS 158.175.

The moment of silence or reflection shall occur at the commencement of the first class of each day with the following guidelines included in the statute and Policy 08.1351:

1. The moment of silence or reflection shall be at least one (1) minute but not exceed two (2) minutes in duration;
2. Students are to remain seated and silent and make no distracting display so that each student may, in the exercise of his or her individual choice, meditate, pray, or engage in any other silent activity which does not interfere with, distract from, or impede other students' exercise of individual choice;
3. District personnel shall not provide instruction to any student regarding the nature of any reflection that a student may engage in during the moment of silence or reflection.

Parents are encouraged to review these guidelines and to provide guidance to your student(s) regarding the moment of silence or reflection.

Family Resource and Youth Service Centers (FRYSC)

Family Resource and Youth Service Centers (FRYSC)

The Family Resource and Youth Service Centers support students and families in removing or minimizing non-cognitive barriers to learning. Woodford County has four centers: the Woodford County Family Resource Center serves Simmons Elementary and Northside Elementary and the Huntertown/Southside Family Resource Center serves Huntertown Elementary and Southside Elementary. We also have Youth Service Centers at Woodford County High School and a combined center shared between Woodford County Middle School, Safe Harbor Academy, and WVLA. The centers are conveniently located inside the schools to best serve our students and families. We provide a wide range of services including physical and mental health service referrals, lice prevention and intervention, clothing closet assistance, personal hygiene items, truancy intervention, holiday assistance, emergency food assistance, school supplies, and referrals to child care providers. The FRYSC are guardians' first line of defense when they are having trouble meeting the basic needs of their family.

In addition to making assistance referrals, the FRYSCs, with the help of local churches and organizations, provide a number of special events throughout the year such as WATCH DOGS, Ninos Preparados/Kindergarten Academy, Kindergarten Kick-Off, Family Nights, Relatives as Parents Support Group, weekend food backpacks (Backpack Buddies), Coats and Shoes, Back to School Supply Event, holiday assistance, after school tutoring programs, and many more. The goal of these programs is to increase parent engagement within the school and create relationships between families and community partners to foster student success.

For more information about the Family Resource Centers, please contact the coordinators.

Celine Galvan: Simmons & Northside 859/753-7692

Deann Watts : Huntertown & Southside 859/753-7694

Zoe Zamora: WCMS/Safe Harbor Academy/WVLA 859/753-4526

Torie Hundley: WCHS 859/753-1577

Non-Traditional Instruction

We are pleased to announce that Woodford County Schools will continue to participate in “Non-Traditional Instruction” (NTI) days during the 2025-2026 school year. This will allow meaningful learning to take place when conditions prevent our schools from being in session. An NTI day will count as an instructional day, and if approved by KDE (Kentucky Department of Education), no make-up date will be required.

WHAT IS NON-TRADITIONAL INSTRUCTION?

A non-traditional instructional day is a district-declared day when learning and instruction will continue, yet students will not report to school. Learning will take place utilizing technology, either as a continuation of learning, as enrichment, or as remediation. Middle School and High School students should check Canvas, and Elementary students should check Google Classroom. The message from Dr. Jones will clearly indicate what type of cancellation day it will be. Teachers will notify students through ParentSquare of their assignment as well.

HOW WILL INSTRUCTIONAL MATERIALS BE PROVIDED?

Students will be able to complete work at home or another location, using educational instructional software that is familiar to your child. They might be found studying on their Chromebooks, participating in open office hours with teachers via Google Meets, or completing their iReady homework, among other activities. If your child does not have internet access, please contact the school's Family Resource Center to see if your family qualifies for a program to provide home access.

WHAT WILL HAPPEN ON AN NTI DAY?

1. When the decision is made to have an NTI Day, a ParentSquare message will be sent out by Dr. Jones notifying families.
2. Teachers will be available via email to respond to student and parent questions. If email is not a possibility, ParentSquare can be utilized or call your child's school to set up another means of communication.
3. Completed work needs to be returned to school the first day back after the NTI day.

School Resource Officers

“School Resource Officer” or “SRO” as defined in KRS 158.441 means an officer who has specialized training to work with youth at a school site and is:

1. A sworn law enforcement officer or;
2. A special law enforcement officer appointed pursuant to KRS 61.902 and
3. Employed;
 - a. Through a contract between local law enforcement agency and school district;
 - b. Through a contract as secondary employment for an officer, as defined in KRS 16.010, between the Department of Kentucky State Police and a school district, or
 - c. Directly by a local Board of Education

The purpose of the SRO program is to: promote and foster a safe learning environment in schools, at school-sponsored events, and on school transportation; provide a law enforcement presence on school property and at school sponsored events; enhance educational programs relating to safety and positive behaviors; and provide a liaison to community and law enforcement agencies. The purpose of the program is not to enforce or administer matters of school discipline and student conduct which are the responsibility of other District or school personnel.

An SRO is vested with law enforcement jurisdiction and authority as described in KRS 61.902 to KRS 61.930 and other applicable law, including but not limited to, investigating and responding to possible criminal offenses and to health or safety threats to student or school personnel.

As authorized under the Family Educational Rights and Privacy Act (FERPA), SROs are designated as the District's “law enforcement unit” possessing the law enforcement authority and exercising safety and security functions described in state law and referenced above. Records created and maintained by an SRO for a law enforcement purpose do not constitute education records under FERPA. District staff other than law enforcement personnel are not responsible for the creation of law enforcement records and are expected to observe restrictions on access to such records. An SRO is expected to provide guidance and insight to District officials and staff on such restrictions.

Integrated Pest Management

The Woodford County School District Board of Education has implemented a special program of Integrated Pest Management (I.P.M) in order to control pests in a way that minimizes economic, health and environmental risks via a monitoring and inspection program and the judicious use of pesticides. Those individuals applying pesticides will be properly certified in keeping with applicable legal requirements for the I.P.M. program.

If you wish to be notified, please contact your school's administration to be placed on the registry. Once on the registry, you will be notified twenty-four (24) hours in advance of a planned pesticide application at your child's school, other than when bait is used, or as soon as possible when an emergency pesticide application is necessary.

Notification of Destruction of Student Special Education Records

In accordance with the state and federal regulations implementing the Individuals with Disabilities Education Act (IDEA), this is to inform the public of our intent to destroy personally identifiable information related to special education services.

Records to be destroyed are as follows: Individual Education Programs (IEPs), Evaluation Reports, Test Protocols, Notification of Meetings, Notices of Action, Conference Summary, Review of Existing Data Summaries

All other personally identifiable information within the special education file*

The reason for destruction of the above listed items is because they are no longer needed to provide educational services as it has been seven (7) years since this individual has received special education services in the Woodford County Public Schools.

*The District may maintain a permanent record, without limitation, of a student's name, address, phone number, his/her grades, attendance record, classes attended, grade level completed, and year completed.

The District is required to maintain records for a minimum of three (3) years from the date the child leaves the school district. However, WCPS will maintain records for seven (7) years.

Please be advised that the records may be needed by the student or parent(s) for social security benefits or other purposes.

If you wish to obtain this information for your personal records, please notify Tracey Francis, DOSE, at 859-879-4600 or Cory Longstreth, 859-879-4600.

FERPA AND CHILD FIND

In accordance with the Family Education Rights and Privacy Act, written policies and procedures have been developed which describe the Woodford County Public Schools requirements regarding the confidentiality of personally identifiable information. Stated in this notice is a summary of your rights under the Act. These rights are passed on to the student at age eighteen. For the purpose of this notice, a student 18 years old or older will be referred to as an eligible student. Parents, guardians, and eligible students may look at all education records relating to that student by making a request to the principal of the school where that student attends.

The Woodford County Public Schools will presume that the parent has the authority to review and inspect records relating to their children unless the district has been advised in writing that the parent does not have legal authority under applicable state law governing such matters as guardianship, separation, and divorce.

Personally identifiable information is not released to another party unless there is written authorization from the parent or eligible student, or there is a Legitimate Educational Interest as defined in the Policies and Procedures for confidentiality. A current list of employees' names and positions who have access to personally identifiable information is on file in each school. The Woodford County Public Schools has described in its Policies and Procedures the conditions under which personally identifiable information is released to another person without written parental consent.

"Directory Information" is information contained in an educational record which would not generally be considered harmful or an invasion of privacy if disclosed. This information may be released to news media, sports organizations, scholarship or college entrance committees, military personnel, or official organizations whose need for data is connected with student help activities. Directory information includes, but is not limited to, the student's name, address, telephone listing, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of member of athletic teams, dates of attendance, degrees and awards received, and the most recent previous educational agency or institution attended. The parent, guardian, or eligible student currently enrolled, may request all or part of the directory information be withheld. The request must be in writing to the principal of your child's school, within thirty (30) calendar days after this notification has been distributed. The written request must specifically request what information may not be used as directory information.

In accordance with federal regulation concerning the release or transfer of educational records, it is the policy of this school district to forward education records on request to a school in which a student seeks or intends to enroll. Parents may obtain upon request a copy of the records transferred.

The Woodford County Public Schools keeps educational records in a secure location in each school and Board office.

The Woodford County Public School District obtains written consent from a parent or eligible student (age 18 or who is attending a postsecondary institution), before disclosing personally identifiable information to an entity or individual not authorized to receive it under FERPA.

For students who have been determined eligible for programs for Special Education, educational records will be destroyed at the request of the parent when they are no longer needed to provide educational programs or services. The Woodford County Public Schools may destroy the educational records of a child without parent request seven (7) years after they are no longer needed to provide educational programs or services. Parents are advised that data contained in the records may later be needed for Social Security benefits or other purposes. The Woodford County Public Schools may retain, for an indefinite period of time, a record of the student's name, address, telephone number, grades, attendance records, classes attended, grade level completed, and year completed.

Children eligible for Special Education include those children and youth with disabilities who have autism, deaf-blindness, developmental delay, emotional-behavior disability, hearing impairment, mental disability, multiple disabilities, orthopedic impairment, other health impairment, specific learning disability, speech or language impairment, traumatic brain injury, or visual impairment and who because of such an impairment need Special Education services.

Children eligible for 504 services include those children in a public elementary and secondary education program who have a current physical or mental impairment that currently substantially limits some major life activity which causes the student's ability to access the school environment or school activities to be substantially limited.

Children eligible for the State-Funded Preschool program include three- and four-year-old children identified with disabilities and four-year-old children who are at-risk, as defined by federal poverty levels up to 150%. Preschool children eligible for special education must have an Individual Education Plan (IEP) instead of a 504 plan to receive State-Funded Preschool program services.

The Woodford County Public Schools has an ongoing "Child Find" system, which is designed to locate, identify and evaluate any child residing in a home, facility, or residence within its geographical boundaries, age three (3) to twenty-one (21) years, who may have a disability and be in need of Special Education or 504 services. This includes children who are not in school; those who are in public, private, or home school; those who are highly mobile such as children who are migrant or homeless; and those who are advancing from grade to grade, who may need but are not receiving Special Education or 504 services.

The district's "Child Find" system includes children with disabilities, attending private or home

schools within the school district boundaries, who may need special education services.

The Woodford County Public Schools will make sure any child enrolled in its district who qualifies for Special Education or 504 services, regardless of how severe the disability, is provided appropriate Special Education or 504 services at no cost to the parents of the child.

Parents, relatives, public and private agency employees, and concerned citizens are urged to help the Woodford County Public Schools find any child who may have a disability and need Special Education or 504 services. The District needs to know the name and age, or date of birth of the child; the name, address, and phone number(s) of the parents or guardian; the possible disability; and other information to determine if Special Education or 504 services are needed.

"Child Find" activities will continue throughout the school year. As part of these efforts the Woodford County Public Schools will use screening information, student records, and basic assessment information it collects on all children in the district to help locate those children who have a disability and need Special Education or 504 services. Any information the District collects through "Child Find" is maintained confidentially.

Letters and phone calls are some of the ways Woodford County Public Schools collects the information needed. The information the school district collects will be used to contact the parents of the child and find out if the child needs to be evaluated or referred for Special Education or 504 services.

If you know of a child who lives within the boundaries of the Woodford County Public Schools, who may have a disability, and may need but is not receiving Special Education or 504 services, please call: Director of Special Education, 859/879-4600, or send the information to:

Director of Special Education
Director of Section 504
Woodford County Public Schools
180 Frankfort St
Versailles, KY 40383

If you know of a child who attends a private or home school within the boundaries of the Woodford County Public Schools, who may have a disability and may need but is not receiving Special Education services, please call Director of Special Education, 859/879-4600, or send the information to:

Director of Special Education
Woodford County Public Schools
180 Frankfort St
Versailles, KY 40383

Written Policies and Procedures have been developed which describe the District's requirements regarding the confidentiality of personally identifiable information and "Child Find" activities. There are copies in the Principal's office of each school, and in the Board of Education office. Copies describing these Policies and Procedures may be obtained by contacting:

Director of Staff and Student Services
Woodford County Public Schools
180 Frankfort St
Versailles, KY 40383
(859) 879-4600

The district office is open Monday through Friday, 8:00 AM to 4:00 PM.

The Woodford County Public Schools provides a public notice in the native language or other mode of communication of the various populations in the geographical boundaries of the District to the extent feasible. If you know of someone who may need this notice translated to another language, given orally, or delivered in some other manner or mode of communication, please contact the Director of Staff and Student Services, the Director of Special Education, or the Director of Section 504, at the address or phone number listed above for the Woodford County Public Schools.

AVISO PUBLICO

De Acuerdo con los Derechos de Educacion Familiares y Acto del Retiro, politicas escritas y procedimientos se ha desarrollado que describe el Condado de Woodford los requisitos de Woodford Condado Publico Escuelas de Escuela Publica con respecto a la confidencialidad de informacion personalmente identificable. Declarado en este aviso es un resumen de sus derechos bajo el Acto. Estos derechos se pasan adelante al estudiante a edad dieciocho. Con el proposito de este aviso, un estudiante 18 anos o mas viejo estara llamado los Padres del estudiante elegibles, guardianes, y los estudiantes elegibles pueden parecer en absoluto la educacion graba relacionando a ese estudiante haciendo una demanda al Principal de la escuela donde ese estudiante asiste.

Para informacion extensa o si usted conoce un nino o juventud que viven en Condado de Woodford, puede tener una invalidez, y no esta recibiendo que los servicios necesitado traen, telefonan, o envian la informacion a:

Director de Educacion Especial
Woodford Condado Publico Escuelas
180 Frankfort St
Versailles, KY 40383
859/879-4600

Facts Woodford County Public School Students Need to Know

DRIVER’S LICENSE REVOCATION

Students who are fifteen (15), sixteen (16) or seventeen (17) years old who become academically deficient or deficient in attendance shall be reported to the Transportation Cabinet for driver’s license, permit or driving privilege revocation.

Academic and attendance deficiencies for students ages fifteen (15), sixteen (16) or seventeen (17) enrolled in regular, alternative, part-time, and special education programs shall be defined as follows:

- They shall be deemed academically deficient if they have not received passing grades in at least four (4) courses, or the equivalent of four (4) courses, taken the preceding semester.
- They shall be deemed deficient in attendance when they drop out of school or accumulate nine (9) unexcused absences in class/classes for the preceding semester. Suspensions shall be considered unexcused absences.

Students whose driving permits are revoked, but later meet the statutory standards for reinstatement, must then apply to the Director of Pupil Personnel to have their standing confirmed. The District shall make the required report to the appropriate agency.

RELEASE OF STUDENTS

At any time students are dismissed from school, they shall be released according to the written instructions provided by the custodial parent/guardian. The instructions, which shall be requested at the time the student registers/enrolls for the school year, shall include the student’s regular mode of transportation at the end of the day and a list of persons, in addition to the custodial parent/guardian, who are authorized to pick up the child from school. Any deviation from the authorized release process must be approved by the Principal/designee prior to the student departing school in another manner.

It shall be the responsibility of the custodial parent/guardian to notify the school in writing if release instructions are to be revised. If written instructions are not provided to the school, the student shall only be released to ride home on the assigned bus or with the custodial parent/guardian.

Any student who leaves the school grounds at any time without proper authorization shall be subject to appropriate disciplinary action.

RELEASE PROCESS

If the student is to be picked up early, the custodial parent/guardian or designee shall report to the Principal’s office and sign for the student’s release.

Each school shall maintain a daily entry and exit log of students signing in late or signing out early and shall require proof of identification from individuals (visual identification by an employee, driver’s license, picture identification, etc.) to assure that they are authorized to pick up the student.

Those students who are not on record as being under the care or control of a parent/guardian may sign for their own dismissal.

EXCEPTIONS

A student may be released to a person with lawful authority to take custody of the student, e.g., a police officer with a warrant or the person authorized by the Cabinet for Health and Family Services when the student is committed to the Cabinet or when the Cabinet is granted custody of the student by a court order. In such case, the student’s parent shall be notified at the earliest opportunity.

When custody of a student is granted to the Cabinet by a court order as a result of dependency, neglect, or abuse, the Cabinet shall notify the Principal, Assistant Principal, or Guidance Counselor of the names of persons authorized to contact the child at school or remove the child from school grounds.

The notification shall be provided to the school by the Cabinet:

- a. Verbally and documented in writing by the Principal, Assistant Principal, or Guidance Counselor on the day that a court order is entered and again on any day that a change is made with regard to persons authorized to contact or remove the child from school. The verbal notification shall occur on the next school day immediately following the day a court order is entered or a change is made if the court order or change occurs after the end of the current school day; and
- b. By written document within ten (10) calendar days following a change of custody or change in contact or removal authority.

In addition, the Board authorizes emergency release of students for illness or other bona fide reasons, as determined by the Principal

SCHOOL SAFETY

Safety is a top priority for Woodford County Schools. Planning is key to protecting our students, staff, and visitors at all times. Our procedures involve short and long-term planning to ensure the safety of everyone. Woodford County Schools has implemented several strategies and continues to plan long-term through crisis management and emergency operations plans which are reviewed and updated annually. Strategies include school resource officers (SRO’s) in all schools. Partnership programs with local first responders. Other programs: District safety committee; peer mediation programs; a truancy mediation program; an advisor/advisee program; upgraded security equipment; school identification tags for parking; visitor screening procedures; and comprehensive student-release procedures.

CODE OF CONDUCT

We strive to create an environment that is welcoming and nurturing for our students and staff and one that encourages growth and success. This requires consistent disciplinary procedures that are outlined in the board-adopted Code of Acceptable Behavior and Discipline. These procedures are reviewed annually with input from a committee of board members, school personnel, students, parents, and community members. The Code of Acceptable Behavior and Discipline will be provided to every student in the school system. We ask parents to discuss the policies and procedures with their children so that both become familiar with any changes.

ALTERNATIVE EDUCATION

Safe Harbor Academy is the off-site alternative placement serving the Woodford County Public Schools. In addition, both Woodford County Middle School and Woodford County High School have a School Within A School (SWS) alternative placement on site at their respective locations. Students are placed in alternative settings for various reasons to meet their unique academic, behavior, social, and emotional needs. While agreement of a placement in an alternative setting is desired, it is not required. A student educated in an alternative setting in another district is not guaranteed placement in an alternative setting in Woodford County. After a review of records along with input from previous schools and agencies, a determination will be made, and the parent/legal guardian will be notified of where to enroll their child.

SOLICITATION OF STUDENTS

No solicitation of students may take place on school grounds. This includes student sales during school hours.

INVESTIGATIONS

Incidents may occur that result in an investigation involving the principal, staff and students. The purpose of the investigation will be to clarify the events surrounding the incident. Because the principal/designee is acting “in loco parentis” (in place of the parent) while students are in school, the principal/designee has the right to question a student to gather information relating to an incident without the parent or any other adult being present.

CONTROLLED SUBSTANCES AND ALCOHOL POLICY

No student shall possess, use, sell, distribute, transfer or be under the influence of any unauthorized drug, controlled substance or alcohol on any school property, at any location of a school-sponsored or endorsed activity, or in route to or from school or a school-sponsored or endorsed activity. “Possession” includes an unauthorized drug, controlled substance or alcohol being located on the person or in the locker assigned to the student, in vehicles brought onto school property by the student, at the location of a school-sponsored or endorsed activity, and any other place where deposited by the student. Students in violation of this policy may be recommended for an administrative hearing as in the Code of Acceptable Behavior and Discipline.

PERSONAL TELECOMMUNICATION DEVICE POLICY

While on school property or while attending school-sponsored or school-related activities, whether on or off school property, students shall not be permitted to use any personal telecommunication or recording device unless the use is for an educational purpose and unless the student obtains prior approval from the principal.

Failure to comply with the consequences associated with violating the telecommunication device policy, or a telecommunications device policy infraction that necessitates holding a device for evidentiary purposes, will result in the device being kept at school instead of allowing for a check in and check out process. Use of any telecommunication device, including but not limited to smart watches, smart phones, fitness trackers and other devices, which results in the infraction of any other discipline policy, is subject to an appropriate consequence for that violation in addition to the consequence for violating the personal telecommunication device policy. Students may also be asked to remove any wearable telecommunication device (i.e. smart watches, fitness trackers, etc.) during assessments and tests.

HOMELESS STUDENTS

If your family lives in any of the following situations: 1) in a shelter, motel, vehicle, or campground, 2) on the street, 3) in an abandoned building, trailer, or other inadequate accommodations, or 4) doubled up with friends or relatives because you cannot find or afford housing, then you have certain rights or protections under the McKinney-Vento Homeless Education Assistance Act.

You have the right to: 1) go to school, no matter where you live or how long you have lived there. And be given access to the same public education provided to other students, 2) continue in the school you attended before you became homeless or the school you last attended, if that is your choice and is feasible. The school district’s local liaison for homeless education must assist you, if needed, and offer you the right to appeal a decision regarding your choice of school if it goes against your wishes. You have the right to: 3) receive transportation to the school you attended before you became homeless or the school you last attended, if you request such transportation, 4) attend a school and participate in school programs with students who are not homeless (students cannot be separated from the regular school program because they are homeless), 5) enroll in school without giving a permanent address (schools cannot require proof of residency that might prevent or delay school enrollment), 6) enroll and attend classes while the school arranges for the transfer of school and immunization records or any other documents required for enrollment, 7) enroll and attend classes in the school of your choice even while the school and you seek to resolve a dispute over enrollment, 8) receive the same special programs and services, if needed, as provided to all other students served in these programs, and 9) receive transportation to school and to school programs.

When you move, you should do the following: 1) Contact the school district’s local liaison for homeless education (see phone number below) for help in enrolling in a new school or arranging to continue in your former school. (Or, someone at a shelter, social services office, or the school can direct you to the person you need to contact.) 2) Tell your teachers anything that you think they need to know to help you in school. 3) Ask the local liaison for homeless education, the shelter provider, or a social worker for assistance with clothing and supplies, if needed.

ATTENDANCE REQUIREMENTS

Compulsory Attendance

All children in the district who have entered kindergarten or who are between the ages of six (6), as of August 1, and eighteen (18), except those specifically exempted by statute, shall enroll and be in regular attendance in the schools to which they are assigned.

According to 704 KAR 5:060 Section 1, any five (5) year old child not otherwise subject to compulsory attendance laws, but who voluntarily enrolls in the primary school program at the beginning of the school year, may upon parental or guardian's written request be withdrawn from the program at any time within the first two (2) school calendar months, at the end of such trial period of time such a child shall be considered irrevocably entered into the primary school program for purposes of KRS 159:010 and 159:020.

Exemptions from Compulsory Attendance

The Board shall exempt the following from compulsory attendance:

1. A graduate from an accredited or approved 4-year high school,
2. A pupil who is enrolled in an approved private or parochial school,
3. A pupil who is less than seven (7) years old and in regular attendance in a private kindergarten nursery school,
4. A pupil whose physical or mental condition prevents or renders inadvisable attendance at school or application to study,
5. A pupil who is enrolled and in regular attendance in private, parochial, or church school programs for exceptional children, or
6. A pupil who is enrolled and in regular attendance in a state-supported program for exceptional children,
7. A student in a District-operated alternative education program who attains a High School Equivalency Diploma

Physician's Statement Required

The Board, before granting an exemption for four (4) above, shall require a signed statement as required by law.

Instruction

Suitable home/hospital/institutional instruction shall be provided for students exempted under No. 4.

4-H Activities

Participation of a student in 4-H activities which are regularly scheduled and under the supervision of a county extension agent or the designated 4-H club leader shall be considered school attendance.

Perfect Attendance Recognition

Attendance for all students will be calculated on the basis of tardies, half-day absences, or whole-day absences.

Perfect attendance recognitions will be defined by the school.

ABSENCES AND EXCUSES

Notes Required

Students are required to attend regularly and punctually the school in which they are enrolled. Recording of absences and tardies shall be made in compliance with the requirements of 702 KAR 7:125. Within three (3) days of a student's return to school after any absence, they shall bring notes signed and dated by the parent/legal guardian/professional to the attendance office. Notes shall include phone numbers to assist attendance personnel in verifying information. **Once the total number of absence notes and tardy notes combined reaches seven (7), all other absences or tardies must have a physician's statement or other required verification to be excused or be approved as excused by the principal.** If the note is not received within three (3) days after a student returns to school, the absence or tardy will be recorded as unexcused. Any student who becomes habitually truant (6 or more unexcused absences or tardies) will have all remaining parent notes applied to the most recent corresponding number of unexcused events.

A tardy is defined as any combination of sign ins and sign outs that result in a student missing 35% or less of a school day.

Excused Absences and Tardies

Parent/legal guardian notes

Parent/legal guardian notes expressing a reason will excuse an absence or tardy on seven (7) total occasions per year for a student. Each day absent or tardy would count towards the allotment of seven (7) notes. Each student is also allotted 3 parent notes for only tardies separate from, and in addition to, the previously referenced 7 parent notes.

Doctor Notes

Seven (7) medical notes from a physician, Registered Nurse Practitioner, Physician's Assistant, Dentist or mental health professional may be used for medical absences. An original note from the professional must be provided upon the student's return, even if the parent noted the appointment on the sign in/out log at the time of check in/out. Faxed or e-notes are acceptable only if they originate from the medical professional's office.

Parents/legal guardians may be asked to submit a Medical Excuse Form for medical excuses after using 7 medical notes. The Medical Excuse Form is located in the back of this handbook or may be obtained from the attendance office at each school.

Parents of children with significant health issues which will result in more than seven (7) medical notes need to consult with the principal, counselor, or social worker.

Students who suffer from significant illnesses may be eligible for a 504 plan which would modify attendance requirements. Parents of such children should contact the principal, guidance counselor, or social worker to discuss this option further.

Military Duty

- a. One (1) day prior to departure of parent/guardian called to active military duty. Note required prior to absence.
- b. One (1) day upon return of parent/guardian called from active military duty. Note required prior to absence.
- c. Visitation for up to ten (10) days with the student's parent, de facto custodian, or person with legal custody who, while on active military duty stationed outside of the country is granted rest and recuperation leave. Note required prior to absence.
- d. Documented Military Leave
- e. Ten (10) days for students attending basic training required by a branch of the United State Armed Forces

Excessive submission of absence or tardy notes for any reason listed above may be referred to the principal for review and final determination.

Educational Enhancement Opportunity (EHO/EOO)

Students shall be granted an excused absence for up to ten (10) school days to pursue an educational enhancement opportunity determined by the Principal to be of significant educational value. This opportunity may include, but not be limited to, participation in an educational foreign exchange program or an intensive instructional, experiential, or performance program in one (1) of the core curriculum subjects of English, science, mathematics, social studies, foreign language, and the arts. Applications for an educational enhancement opportunity may be obtained from the attendance clerk at each school. **To request an absence to attend or participate in an educational activity, please complete an application form and return it to your school principal at least five (5) days prior to the absence.**

Unless the Principal determines that extenuating circumstances exist, requests for dates falling within State or District testing periods shall not be granted.

The Principal's determination may be appealed to the Superintendent/designee whose decision may then be appealed to the Board under its grievance policy and procedures.

Students receiving an excused absence under this section shall have the opportunity to make up school work missed and shall not have their class grades adversely affected for lack of class attendance or class participation due to the excused absence.

The Principal has the right to request additional documentation.

Unexcused Absences

All other absences, **including suspensions per 702 KAR 007:125**, shall be considered unexcused and no make-up work shall be allowed without approval of the principal. Students who are legally truant (three (3) unexcused absences and/or tardies) will not be allowed to obtain or maintain parking privileges on school property. Students will also lose their parking privileges if they provide transportation for a student who "skips" school or if they skip school themselves. **Truancy will also be considered when determining a student's eligibility for participation in school activities including, but not limited to, athletics, dances, prom, award ceremonies, graduation ceremony, etc.**

Students who are eighteen (18) or older shall be subject to the same criteria for excused absences as all other students. Supporting documentation for any absence (i.e. verification of medical or dental appointments) will be required by the school staff. Failure to provide us documentation will result in the absence being coded as unexcused. Check-outs for lunch are not permitted under any circumstances. Truant students who are eighteen (18) or older are subject to prosecution in Woodford District Court.

TRUANCY

Kentucky's compulsory attendance law states that any student enrolled in public school who has attained the age of six (6), but has not reached his/her twenty-first (21st) birthday, who has been absent from school without a valid excuse for three (3) days or more, or tardy without a valid excuse on three (3) days or more, is a truant. A student who has been reported as a truant two (2) or more times (a total of six days) is an habitual truant.

The following procedure has been developed by staff of the Woodford County Board of Education, the Woodford District Judges Office, the Woodford County Attorney, the Cabinet for Health and Family Services and the Court Designated Workers Office for use in addressing truancy in Woodford County. For purpose of establishing a student's status as a truant, a student's attendance record is cumulative for an entire year. When students transfer from one Kentucky district to another, attendance information from the previous district shall become part of their official attendance record for that school year.

1. School staff will automatically send letters to parents upon the 3rd and 6th incidence of unexcused absence or tardy notifying them of the truancy. The purpose of the 3rd incidence letter is to make the parent(s) aware of their child's truancy and provide an opportunity for the parent to intervene.
2. The purpose of the 6th incidence letter is to provide the parent with a final notice regarding their child's habitual truancy and advising them that the student will be referred to the Director of Pupil Personnel/Assistant to the DPP for further action if the student continues to accumulate unexcused absences or tardies. Upon receipt of any letter, parents should contact the principal, counselor or social worker with any questions regarding their child's attendance and truancy.
3. Once a student has accumulated six (6) unexcused absences and/or tardies and is habitually truant under KRS 159.150, the school counselor or social worker will make contact with the parent. School staff will make referrals to the Cabinet for Families and Children, as well as local police, if parental neglect or abuse is indicated. If the student continues to accumulate unexcused absences and/or tardies, the staff person who conducted the assessment will refer the student and family to the Director of Pupil Personnel / Assistant to the DPP for further intervention if the student continues to accumulate unexcused absences and tardy events.
4. Once a student is referred for truancy, information about the issues surrounding the truancy will be made available to appropriate school personnel on a need-to-know basis. The Director of Pupil Personnel / Assistant to the DPP may intervene by any or all of the following means:
 - Visiting the homes of truant students and their families, and/or
 - Students may be charged with Habitual Truancy in either Woodford Family Court or Woodford Juvenile Court and/or
 - Students between the ages of eighteen (18) to twenty-one (21) may be referred to the County Attorney for processing as an adult offender and/or
 - Parents/Guardians of any truant student may be criminally charged with unlawful transaction with a minor in Woodford District Court
 - Parents/Guardians of any truant student may be civilly charged with educational neglect in Woodford Family Court
 - Parents/Guardians may be reported to the Cabinet for Health and Family Services and/or the Versailles Police Department if neglect or abuse is indicated. _
5. The Director of Pupil Personnel, will ascertain the causes of irregular attendance through documented contact with the custodian of the student, seek the elimination of these causes, will acquaint the school with the home conditions of a habitual truant, and the home with the work and advantages of the school. He/she will also attempt to visit the homes of students who are reported to be in need of books, clothing or parental care. Information obtained will be shared with appropriate school and district personnel on a need-to-know basis. The Director of Pupil Personnel/Assistant to the DPP will be responsible for following student attendance and reporting violations to Versailles Police, Cabinet for Health and Family Services, the Woodford County Attorney and/or Woodford District Court throughout the school year.

BACK TO SCHOOL

HAVE A GREAT YEAR!

From
Judge James Kay
and the Woodford County Fiscal Court

- | | |
|-----------------------------|------------------------------|
| Liles Taylor – District 1 | William Downey – District 5 |
| John Gentry – District 2 | Larry Blackford – District 6 |
| Darrell Varner – District 3 | Mary Ann Gill – District 7 |
| Kelly Carl – District 4 | Jackie Brown – District 8 |



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Wishing Our Students & Teachers a

SAFE & SUCCESSFUL SCHOOL YEAR



The Woodford Sun

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